

STANWIX RURAL PARISH COUNCIL

Minutes of the Annual General Meeting of the Stanwix Rural Parish Council held on Wednesday 12th May 2010 in Crosby on Eden Parish Hall at 7:30 p.m.

To be
Actioned
By:

SR1/5/10 Election of Chairman for the year 2010/11

Cllr C Nicholson was unanimously elected Chairman for the coming year and signed the Declaration of Acceptance of Office.

SR2/5/10 Election of Vice-Chairman for the year 2010/11

Cllr G Cawley was unanimously elected Vice-Chairman for the coming year and signed the Declaration of Acceptance of Office.

SR 3/5/10 Apologies for absence

Apologies for absence were received from Cllr Y Robertson.

SR 4/5/10 Present

The Chairman, Cllr C Nicholson, Cllrs S Alecock, R Batey, G Cawley, S Don, P Duncan, M Fox, R Gordon, A Lightfoot, A Scorer, J Telford, J Watson & A Welsh.

SR 5/5/10 In Attendance

County Cllr J Mallinson & 1 member of the public.

SR 6/5/10 Declarations of Interest

Cllr Fox declared a personal & prejudicial interest in Planning Appn. 10/0316 & 10/0317 Land adjacent to St John's Church, Low Crosby.

SR 7/5/10 Minutes of the meeting of the Parish Council held on 14th April 2010

The minutes of the meeting of the Parish Council held on the 10th March 2010 were approved, agreed and signed by the Chairman subject to the following amendment:-
SR 182/4/10 Parking of HGV's A689, Houghton – to delete 'have curtains drawn' and replace with 'any vehicle parking can be subject to a fixed penalty notice'.
SR 181/4/10 High Crosby junction – to delete 'turning right' and replace with 'turning left when approaching from Brampton'.

Cllr J Mallinson entered at 7:35 p.m.

SR 8/5/10 Public Participation

A Houghton resident advised the Council of his own investigations into speed reduction measures. The Council was advised that his conversations with Traffic Police indicated that the insertion of speed humps or rumble strips were not recommended, due to noise disturbance to adjacent properties. Suggested preventative actions included the erection of interactive speed signs at Tribune Drive and at the northern entry point to Houghton village. Also suggested that Jackson road have a consultation undertaken to reduce the speed limit to 20 m.p.h. Also suggested that speed signs designed by school children are another speed preventative measure, suggested areas for display being on Jackson and Houghton Road.

Also advised the Council that the range of play equipment on the City Council play area at Tribune Drive was limited to children under eight years of age and suggested the insertion of net less football goals or basketball hoop.

Agreed for all the above items to be placed as agenda items for the June meeting.

The member of the public left at 7:40 p.m.

AM



SR 9/5/10 Community Policing Report

PC A Wright & PCSO P Aiston sent their apologies and the Clerk read a crime report that included:-

- Anti Social Behaviour – Youths on roof at Houghton School, noisy party at Moor Park, Crosby on Eden, Quad bikes on Hadrian's Camp and damage to scarecrow's at Crosby on Eden.
- Crime – Burglary with intent at Townhead Farm, Houghton Hall Garden Centre being broken into twice. Items taken including plants and water garden features. Enquiries ongoing to trace offenders.
- Crime tends to increase at this time of year so residents asked to be vigilant and report any suspicious activity.

SR 10/5/10 Finance Matters

10.1 Resolved that the following payments be approved:-

A McCallum – Salary £894.01 & Re-imbursements £61.87	955.88
HMRC – Tax & NI payment April 2010	256.26
Staples – Stationery & stamps	14.52
Orchard Grounds – Grounds maintenance April	454.17
J Airey – Internal Audit fees 1 st Jan-31 st March 2010	115.08
J Bower – Re-imbursement of materials for Linstock Playground event	117.48
Party Fun – Entertainer for Linstock Playground event (50%)	60.00
S Meakin – Ice cream for Linstock Playground event	11.78
K Shimmin – Food and drinks for Linstock Playground event	53.22
Total	<u>£2038.39</u>

10.2 To note the balances at the bank as at 30th April 2010

Treasurer Account	£ 2,930.88 (£339.50 un-cashed)
Money Manager Account	£ 87,400.65
Expenditure to 30/04/10	£ 6,501.75

10.3 To note receipt of £40,540 precept payment from Carlisle City Council.

10.4 Cumbria Playing Fields Association to consider affiliation fees of £21.00 for 2010/11.

Resolved: to renew subscription for 2010/11.

10.5 Internal Auditor's Report for the financial year ending 31st March 2010 was received. Also considered was the internal auditor's suggestion to reduce the frequency of visits from quarterly to twice annually. This was suggested as the Council has been compliant with Audit Regulations for a considerable length of time and that accounting procedures were considered to be transparent and efficient.

Resolved: to approve the report for the financial year 2010/11 and reduce visits from quarterly to twice annually, Clerk to write a letter of re-appointment to the internal auditor to this effect.

10.6 Travel Allowance for employees 2010/11

Resolved: to accept the new national rate of 65p/mile.

10.7 Audit Commission Annual Return 2010 to approve the statement of assurance and authorise the Clerk & Chairman to sign the annual return for y/e 31st March 2010.

Resolved: Chairman & Clerk to sign the Annual Return 2010.

AM

SR 11/5/10 Planning Matters

11.1 Applications

10/0316 Land adjacent to St John's Church, Low Crosby – construction of flood alleviation scheme to the east and south east of the settlement of Low Crosby including flood embankments to the north and south of St John the Evangelist Church, together with the realignment of the road junction and an increase in the height of the road.

10/0317 Land adjacent to St John's Church, Low Crosby – partial demolition and reconstruction of roadside boundary wall to St John's Church together with the formation of a disabled access ramp, to facilitate the Low Crosby flood alleviation scheme (LBC).

Resolved: to comment that the council fully supports the scheme and has no objections but ask for the following comments be taken into consideration:-

- It must be taken into account that several properties subject to flooding in the past will not benefit from this particular scheme e.g. Garden Cottage and Crosby Grange. The Council would therefore request that Carlisle City Council provide resilience measures for these particular residents/properties.
- Ongoing drainage issues within Crosby On Eden must be addressed by Carlisle City Council or the Environment Agency scheme could be considered a waste of financial resources.
- Willow Beck, Crosby On Eden must be adequately maintained and levels reviewed following the completion of the Environment Agency Scheme, due to the impact Willow Beck has on properties at Primrose Bank and Crosby On Eden Village Hall (which is the nominated emergency centre).
- Reservoir – the provision of a pump, operator and exactly where the water will be discharged needs to be determined, in the event of the reservoir being overtopped.
- A public meeting should be convened to clarify areas of concern.

Cllr Fox left the room at 8:55 and re-entered at 8:58 for this item.

Permissions

10/0174 Linstock House, Linstock – change of use of barn from ancillary accommodation to holiday let – approved 7 conditions.

10/0222 Old Clydesdale Stud, Tarraby Lane – removal of existing conservatory and replacement extension to dining room – approved 1 condition.

10/0223 Houghton House, Houghton – installation of wood chip boiler in existing car port; demolition of existing dog kennels and storage sheds and erection of replacement dog kennels, car port and secure storage facilities – approved 1 condition.

10/0224 Houghton House, Houghton – installation of wood chip boiler in existing car port; demolition of existing dog kennels and storage sheds and erection of replacement dog kennels, car port and secure storage facilities (Listed Building Consent)- approved 1 condition.

SR 12/5/10 Administration & Governance

12.1 Appointment of Representatives to Outside Bodies

Resolved: to appoint members below to the following outside bodies:-

- Stanwix & Wetheral Neighbourhood Forum – Chairman, Vice-Chair & Clerk
- Houghton Village Hall Committee – Cllr A Lightfoot
- County & Carlisle Gypsy & Traveller Group – Cllr C Nicholson
- Carlisle City Council Environment Forum – Cllr Y Robertson & S Don
- Crosby Village Hall Committee – Cllr M Fox
- Cumbria Police Authority Community Forum – Chairman, Vice-Chair, Cllr Scorer & Duncan – depending on individual availability.
- Airport Consultative Forum - Chairman & Cllr Scorer
- Brampton Economic Partnership – Cllr M Fox

12.2 Members Code of Conduct

Cllrs were advised of the requirement to update details as regards change of personal interests.

12.3 CALC & Eden Strategic Partnership's Community Owned Renewable Energy Conference, Saturday 22nd May

The Council was advised that an invitation had been received for 2 Cllrs to attend.

Agreed: Cllr Fox & Cawley to attend.

12.4 Carlisle Parish Councils Association – Locality Working Meeting

Meeting to be held on Monday 24th May at Houghton Village Hall at 7:00 p.m.

Agreed: Cllr Nicholson to attend, local issues to be suggested for discussion being flooding, highway safety/traffic management, youth provision, common land, community resources (halls & play areas).

SR 13/5/10 Village Matters

13.1 Linstock Playground Opening Event 3rd May 2010

Feedback on the event was reported.

13.2 Houghton Post Office Bollards

Advised of increase in the cost for supply and erection of 3 fixed and 3 removable bollards at Houghton Post Office. Advised that initial estimate increased by £350 as a public consultation is now required due to the Highways Authority being responsible for future maintenance costs.

Resolved: to accept the revised quote and authorise Cumbria County Council to proceed with the works.

Cllr Mallinson agreed to fund £250 towards the project, from his own budget allocation.

AM

JM

13.3 Linstock Litter Bin

Consideration was given to the purchase of a litter bin for Linstock Common at a cost of £285.00 + VAT.

Resolved: purchase authorised.

AM

13.4 Houghton Lay-By

A discussion centered on the long and short-term parking of vehicles in the Houghton Post Office lay-by. The Council was advised that teachers from Houghton School had been given verbal agreement to use the Village Hall car park.

Nicholson & Scorer left at 8:15 a.m. and Cllr Cawley chaired the meeting.

13.5 Tarraby Bins

Deferred to June meeting.

AM

SR14/5/10 Highway Matters

14.1 High Crosby Junction -To consider the insertion of a slip road (resident request).

Correspondence read from R Hayward, Area Engineer, Cumbria Highways. He advised that as there has only been one reported accident (slight category) in the last five years, he did not think that the County Council would sponsor any improvement to the junction. It was also his opinion that the possible relocation of Stobart haulage/air freight would not make a significant change to existing levels of use.

Cllr Mallinson advised that this was the Highways Officers view and the Council could, if so wish, take this matter forward via the Neighbourhood Forum.

Agreed: to take no further action on this item at the moment.

Cllr J Mallinson advised the Council that work was about to start on a scheme to replace the footpath/cycle way on the A689 Houghton - Kingstown section. Although it was agreed that the Council welcomed this after many years of requesting maintenance on this section, surprise was expressed that the Council had heard nothing of these plans prior to that evening. Also advised that he had a budget of £12,000 to spend and would welcome suggestions on how this should be spent. This to be an agenda item at the June meeting.

AM

SR 15/5/10 Schedule of Correspondence, notices and publications

A schedule of correspondence, notices and publications received since the last meeting was received and noted.

SR 16/5/10 Councillor Matters

Cllr Batey advised that although repairs had taken place to a pot-hole between Tribune Drive and The Camp entrance, it had already begun to deteriorate. Clerk to report.

AM

Cllr Watson requested that meetings be moved to Houghton Village Hall over the summer months. Clerk to schedule meetings at Houghton from June.

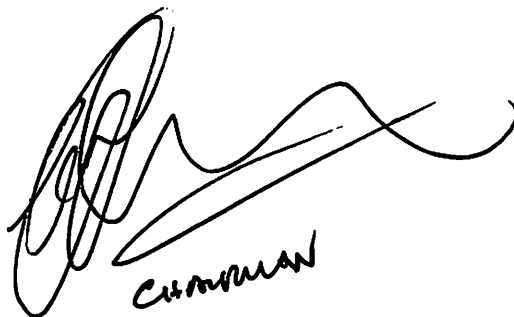
AM

Houghton Village – Houghton Councillors commented on the work undertaken by Carlisle City Council staff co-ordinated by Mr B Hill over the previous week. Unanimously agreed for Clerk to send a letter, thanking him for his efforts.

AM

SR 17/5/10 Date of Next Meeting The next meeting is scheduled for Wednesday 9th June 2010 at 7.30pm in Houghton Village Hall.

The meeting closed at 8:50 p.m.



Cllr Mallinson

9/June/2010

STANWIX RURAL PARISH COUNCIL

Minutes of the Meeting of the Stanwix Rural Parish Council held on
Wednesday 9th June 2010 in Houghton Village Hall at 7:30 p.m.

SR 18/6/10 Apologies for absence

Apologies for absence were received from Cllr Y Robertson & A Scorer.

SR 19/6/10 Present

The Chairman, Cllr C Nicholson, Cllrs S Alecock, R Batey, G Cawley, S Don, P Duncan, M Fox, R Gordon, A Lightfoot, J Telford, J Watson & A Welsh.

SR 20/6/10 In Attendance

County Cllr J Mallinson, City Cllr J Bainbridge, City Cllr M Bowman & 2 members of the public.

SR 21/6/10 Declarations of Interest

Cllr Fox declared a personal interest in item 5.5 – Crosby Village Hall.
Cllr Lightfoot declared a personal interest in item 5.4 – Houghton Village Hall.
Cllr Mallinson declared a personal interest in item 8.2 – Windsor Way notice board.
Cllr Bowman advised that following the elections, planning was to be her portfolio and advised that if a conflict of interest became apparent, she would leave the room when planning applications were considered.

SR 22/6/10 Minutes of the meeting of the Annual Parish Council held on 12th May 2010

The minutes of the meeting of the Annual Parish Council held on the 12th May were approved, agreed and signed by the Chairman.

SR 23/6/10 Public Participation

A resident of Jackson Road, Houghton advised the Council that the road surface between Jackson Road and The Camp entrance was in a dangerous condition. Drivers being forced to swerve to avoid pot holes, nearly colliding with vehicles travelling in the opposite direction. Clerk advised that hole filling had been undertaken by the Highway Steward on numerous occasions, but this was obviously not sufficient. Cllr Mallinson advised that he would pursue this item with Highways Officers.

Resident also advised that he considered that the notice board on Houghton Village Green was in an unsuitable position and requested that it be moved back to outside the shop. Advised that it was moved due to a.n. other resident request, the board being too high to see and odours from the litter bin underneath being very repellent (especially in the summer months) for users.

Also wished to make the Council aware that he had nearly had an accident with a schoolchild at the school, as the result of inconsiderate parking by parents. Advised that the Council is currently pursuing the reduction of speed limit and/or insertion of speed humps on Jackson Road, a speed survey to be carried out shortly. Cllr Mallinson advised that he would visit the area at peak traffic times to witness the problems and report back to the next meeting. It was requested that Cllr Mallinson visit Crosby School, for the same purpose.

A Houghton resident requested timescales for the insertion of bollards at Houghton Shop. Clerk advised that a public consultation was currently taking place, definite timescales being difficult to predict, until the end of the consultation period. Likely timescales being dependant on if any objections to the scheme having been received. If any objections are received this would necessitate the project being referred to the Highways and Transport Working Group for consideration. However, Clerk would try to determine timescales and report to next meeting. Also requested that the litter bins at Tribune Drive be removed/replaced with covered bins. This due to litter being removed from the existing open-topped bins by children. Cllr Mallinson agreed to pursue this item.

To be
Actioned
By:

JM

JM

AM

JM

SR 24/6/10 Community Policing Report

PC A Wright & PCSO P Aiston sent their apologies and the Clerk read a crime report that included:-

- no crime has occurred in the past month in the area.
- Hadrian's Camp/Tribune Drive – scrambler bikes reported causing nuisance. Motorbike seized and compounded and written warnings issued to two local residents.
- Notification of Police 'Meet and Greet' Session – to be held on Monday 14th June, Houghton Post Office between 5-6pm. Opportunity to discuss any issues or concerns with a member of your local Policing team.

SR 25/6/10 Finance Matters

25.1 Resolved that the following payments be approved:-

A McCallum – Salary £893.81 & Re-imburements £92.12	985.93
HMRC – Tax & NI payment May 2010	256.46
Staples – Stationery & stamps	29.34
Orchard Grounds – Grounds maintenance May	454.17
Linstock WI – Hall hire for playground opening event 3 rd May 2010	20.00
Cumbria Playing Fields Association – Affiliation fees 2010/11	21.00
Total	<u>£1766.90</u>

25.2 To note the balances at the bank as at 31st May

Treasurer Account	£ 548.50 (£11.78 un-cashed)
Money Manager Account	£ 92,287.90
Expenditure to 31/05/10	£ 2,042.90

25.3 To note receipt of £4,887.25 VAT refund for the period 1st Jan to 31st Mar 2010.

25.4 Houghton Village Hall Committee

To consider the request for a grant of £500.00 towards publication costs of the Houghton Echo.

Resolved: to authorise grant of £500.00.

Also **Agreed** that Clerk to put electronic copy of Houghton Echo on Parish Council website.

AM

25.5 Crosby Village Hall

To consider costs of approximately £600 for plumbing work, required as part of damp proofing works.

Resolved: to authorise cost of £600.00 from Crosby Hall reserves.

25.6 County Councillor Ward Allocation Budget

Cllr Mallinson advised that funds were available for projects within the area and welcomed suggestions on suitable project for funding.

Resolved: Cllr Mallinson to allocate £1,000 of budget towards play equipment for the Tribune Drive and Hadrian's Gardens play areas.

AM/JM

SR 26/6/10 Planning Matters

26.1 Applications

1/10/9006 Field north of 'Laithholme', Park Broom – to construct a new wastewater pumping station, removal of 2m of hedgerow, access track and erection of motor control kiosk.

Resolved: that "no observations" be made.

10/0400 2 Wellfield Cottages, Linstock – erection of two storey side and rear extension to provide enlarged kitchen on ground floor with 1no. en-suite bedroom at first floor level.

Resolved: that “no observations” be made.

10/0427 West Lodge, Houghton House – single storey extension to the north elevation to provide, kitchen, study & WC.

Resolved: that “no observations” be made.

10/0433 28 Whiteclosegate, Carlisle – renewal of unexpired permission of application 09/0349 for erection of 1no. dwelling in rear garden of no. 28 Whiteclosegate and construction of new access to the existing house.

Resolved: to object on the grounds that:-

- the proposed building would command views over surrounding properties and gardens and thus would be prejudicial to their residential amenity;
- the proposal is for a ‘tandem development’, the entrance/exit to which would be very narrow;
- egress would have a limited sightline to the east, due to the bend and gradient of the B6264, at a point where many vehicles are still reducing their speeds - often from in excess 60 mph;
- vehicles are frequently parked to the east and west of the existing entrance/exit of 28 Whiteclosegate, further impeding sightlines.

10/0456 Whitrigg Bungalow, Crosby On Eden – demolition of existing dwelling and erection of replacement dwelling (Revised Application).

Resolved: that “no observations” be made.

10/0480 Eden Croft, Crosby On Eden – erection of replacement garage and garden shelter.

Resolved: that “no observations” be made.

Note: It was queried as to if this property should have been considered as a listed building. Clerk’s enquiry with Planning Officer’s determined that Eden Croft is listed but the garages are not, therefore Listed Building Consent (LBC) is not required in this instance.

Permissions

10/0273 45 Whiteclosegate, Carlisle – demolition of existing garage and erection of single storey side extension to provide 2no. bedrooms together with the formation of a gravel hard stand and sandstone patio area – approved 2 conditions.

10/0286 Linstock Castle Farm, Linstock – anaerobic digester plant comprising 1no. digester tank and associated plant & machinery – approved 3 conditions.

10/0317 Land adjacent to St John’s Church, Low Crosby – partial demolition and reconstruction of roadside boundary wall to St John’s Church together with the formation of a disabled access ramp, to facilitate the Low Crosby Flood Alleviation scheme (LBC) – approved 1 condition.

SR 27/6/10 Administration & Governance

27.1 CALC & Eden Strategic Local Partnership’s Community Owned Renewable Energy Conference, Saturday 22nd May

Feedback from attendees highlighted how communities can develop alternate energy sources, e.g. solar, wind, geothermal and anaerobic. However, the only viable renewable energy source available for existing community buildings is geothermal and solar energy.



Advised that large initial investment is required for most projects the payback period being long-term. Government grants for this purpose have nearly all been allocated.

27.2 Carlisle Parish Council's Association – Locality Working Meeting

Feedback from attendees described how Parish Councils within the Carlisle area are investigating working together on issue based items, as opposed to geographic grouping. Following discussions with other Councils, it was highlighted that many Councils share the same issues e.g. parking problems outside schools, highway repair problems, etc. Attendee commented that by working together a 'bottom-up' rather than 'top-down' structure may be achievable. Also considered that more community engagement could be achieved, by Parishes joining forces.

Advised that the results of the meetings will be correlated and distributed.

Cllr M Bowman left at 8:30pm.

27.3 Houghton Vacancy

The recommendations of the interview panel were considered, concerning the application from Mr T Scougal.

Resolved: to co-opt Mr T Scougal onto the Council.

AM

27.4 August Meeting

The necessity of holding a monthly meeting in August was discussed.

Agreed: to provisionally abandon the August meeting. However, this to be discussed further and included as an agenda item at July's meeting.

AM

SR 28/6/10 Village Matters

28.1 Tarraby Bins

Cllr Bainbridge advised that he had received a request for 3 litter bins, to be situated in Tarraby. Cllr Bainbridge being willing to fund from his Ward budget. Cllr suggested that it may be advisable to undertake a public consultation of residents, before the bins are situated to gauge general public opinion.

JB

Cllr Bainbridge also advised a blocked drain at Tarraby that had caused problems over the winter months. Advised that H Renyard, Carlisle City Council was investigating.

28.2 Windsor Way Notice Board

Clerk reported on continued vandalism of the board and that it was currently unusable.

Resolved: board to be removed and stored. Any feedback on its removal, i.e. resident request for it to be replaced, to be considered if received.

AM

28.3 Houghton Village Bus Stop – Insertion of Litter Bin

A request for a bin to be sited beside the bus stop was considered. This having been requested by a William Howard pupil.

Agreed: Cllr Bainbridge to fund a bin from budget.

JB

28.4 Hadrian's Garden's Play Area

A letter from a resident was circulated, requesting the replacement of unsafe/damaged goalposts and nets. The Clerk advised that although in the Parish, this play area is owned and maintained by Carlisle City Council. It was suggested that a joint approach for funding from County & City Councillors, Carlisle City Council and the Parish Council be considered. Initial investigation with Carlisle City Council indicated that costs to replace goalposts would be in the region of £500.00.

Agreed: Clerk to pursue this item with Carlisle City Council Green Spaces.

AM

28.5 Tribune Drive Playground

Consideration to the purchase of play equipment for older children was given. This area also owned and maintained by Carlisle City Council.

Agreed: to consider joint funding contribution when estimated costs determined.

Also **Agreed:** that a public consultation should take place to determine what equipment the children would prefer.

Cllr Mallinson offered to £1,000 towards play equipment & Cllr Bainbridge offered £250.

AM

JM/JB

28.6 Whiteclosegate – investigation into continuing smell of gas

Council advised that gas odours frequently emanating from various locations adjacent to B6264 at Whiteclosegate.

Resolved: Clerk to write to United Utilities to urge further investigation.

AM

SR29/6/10 Highway Matters

29.1 Houghton – Speed Reduction Measures

Correspondence read from R Hayward, Area Engineer, Cumbria Highways, advised that no action will be taken until the matter is referred to Cumbria Constabularies Traffic Management Officer and a speed survey undertaken. If a speeding issue is determined to exist, speed deterrent measures can be progressed through the Neighbourhood Forum. Clerk advised that speed surveys will take place over the coming weeks the results to be reported to the next meeting.

AM

SR 30/6/10 Schedule of Correspondence, notices and publications

A schedule of correspondence, notices and publications received since the last meeting was received and noted.

SR 31/6/10 Councillor Matters

Clerk (on behalf of Cllr Scorer) advised of problems being experienced with the Tribune Drive litter bins – this item already having been raised in public participation.

Cllr Cawley asked if any progress had been made with A Nicholson concerning the hedge and exit near to The Beeches on the Rickerby cycle path. Clerk advised that she would contact A Nicholson.

AM

Cllr Batey asked if anything could be done to stop the parking of wagons on the kerb on the A689, this practice causing damage. It was suggested that signs should be erected. Cllr Mallinson to pursue the erection of signs.

JM

Cllr Lightfoot advised that no progress appeared to have been made on starting the Houghton to Houghton Hall footpath. Clerk to pursue.

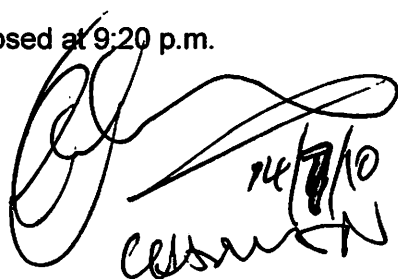
AM

Cllr Gordon advised that one of the new picnic benches at Linstock had split. Clerk to contact manufacturer.

AM

SR 32/6/10 Date of Next Meeting The next meeting is scheduled for Wednesday 14th July 2010 at 7.30pm in Houghton Village Hall.

The meeting closed at 9:20 p.m.



STANWIX RURAL PARISH COUNCIL

Minutes of the Meeting of the Stanwix Rural Parish Council held on
Wednesday 14th July 2010 in Houghton Village Hall at 7:30 p.m.

The Chairman informed the Council of the death of Mrs Barbara Watson, previous Clerk to the Council for 25 years. Members were deeply saddened by the news and wished their sincere condolences to be passed to Mrs Watson's family.

To be
Actioned
By:

SR 33/7/10 Apologies for absence

Apologies for absence were received from Cllr M Fox, A Scorer, J Watson & A Welsh.

SR 34/8/10 Present

The Chairman, Cllr C Nicholson, Cllrs R Batey, G Cawley, S Don, P Duncan, R Gordon, A Lightfoot, Y Robertson, A Scougal, J Telford & J Watson.

SR 35/7/10 In Attendance

City Cllr's J Bainbridge and M Bowman & 8 members of the public.

SR 36/7/10 Declarations of Interest

Cllr Cawley declared a personal interest in item 11 – Hospice at Home.

Cllr Nicholson declared a personal interest in item 6 – Planning Appn. 10/0549 & item 9.1 Houghton bollards.

SR37/7/10 Declaration of Acceptance of Office

Signed by Mr A Scougal and Chairman.

SR 38/7/10 Minutes of the meeting of the Annual Parish Council held on 9th June 2010

The minutes of the meeting of the Annual Parish Council held on the 9th June were approved, agreed and signed by the Chairman.

SR 39/7/10 Public Participation

Four residents of Tarraby reported that speed sensors had been installed by CAPITA on Tarraby road. CAPITA employees had also been sighted and discussions overheard concerning "potential development planning". The residents had come to the meeting to try and ascertain what future developments may be planned in the area. A Cllr advised the residents that to his knowledge, the traffic survey had been commissioned by a resident of the village who is considering building another property on his land.

The residents also reported that anti-social behavior was taking place at the pond area of the village, drug taking and glue sniffing materials having been found. Concerns over dog fouling were also raised, the main problem being that dog dirt is picked up and bagged, but the bags thrown over hedges. A resident has spoken to environmental health officers at Carlisle City Council on this matter.

A Houghton resident made representation to the Council on the letter he had written advising of his concerns over the planned Houghton bollards (this letter being circulated to Councillor's and to be considered at Agenda item 9.1). Being a cycle user, he feels that the insertion of bollards will disadvantage cyclists and horse riders. He also feels that too much road furniture causes a hazard in itself. Council advised that the bollards had been inserted on the recommendations of Highways Officers, grants had been obtained to fund the bollards and a public consultation had been undertaken by CAPITA to which no objections had been received. Chairman also advised that following insertion, Highway Engineers would carry out a safety audit.

The resident also felt that the current traffic-calming pinch-points, also posed a hazard to cyclists. Traffic approaching the pinch points accelerating to get through and ignoring cyclist's right of way. Chairman advised that the Council had never supported the current design and were aware that many residents believe it to be hazardous. However, this work

was instigated and carried out by County Highways.

SR 40/7/10 Community Policing Report

No Police present.

SR 41/7/10 Finance Matters

41.1 Resolved that the following payments be approved:-

A McCallum – Salary £894.01 & Re-imburements	£112.63	1006.64
HMRC – Tax & NI payment June 2010		256.26
Staples – Stationery & stamps		19.21
Orchard Grounds – Grounds maintenance June		454.17
Information Commissioner – Data Protection Act registration renewal		35.00
Orchard Grounds – Mole removal Linstock & Crosby playing fields		95.00
Carlisle Business Supplies – Box paper		14.04
Peter Cox Ltd – Crosby Hall damp proof course (Min No. 166.4/3/10)		2293.60
A Clements – Houghton village hall – Reroof old hall (Min No. 152.8/2/10)		5840.00
British Telecom – Phone bill 3 rd July to 2 nd Oct 2010		83.06
B Hill – Cumbria in Bloom reimbursements (Min No. 183.6/4/10)		172.33
S Park – Crosby Hall plumbing for damp proof course (Min No. 25.5/6/10)		<u>491.77</u>
	Total	<u>£10,761.08</u>

41.2 To note the balances at the bank as at 30th June

Treasurer Account	£	802.61 (£32.78 un-cashed)
Money Manager Account	£	92,297.29
Expenditure to 30/06/10	£	7,374.66

41.3 To note receipt of £9.39 bank interest.

41.4 Quarterly Monitoring Report

For period 1st April to 30th June 2010 was received and approved.

SR 42/7/10 Planning Matters

42.1 Applications

10/0395 50 Jackson Road, Houghton – two storey side extension to provide utility and store on ground floor with bedroom above and single storey frontage porch.

Resolved: that “no observations” be made.

10/0452 2 Knells Cottages, Houghton – erection of conservatory to rear elevation.

Resolved: that “no observations” be made.

10/0488 118 Tribune Drive, Houghton – erection of conservatory to rear elevation.

Resolved: that “no observations” be made.

10/0538 Crosshill Farmhouse, Blackford – erection of agricultural building for livestock housing.

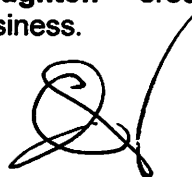
Resolved: that “no observations” be made.

10/0541 3 Askerton Close, Carlisle – erection of single storey side extension to provide extended kitchen/diner and utility room.

Resolved: that “no observations” be made.

10/0549 Poplars House Farm, The Green, Houghton – erection of domestic garage together with storage associated with existing business.

Resolved: that “no observations” be made.



10/0551 The Knells County House Ltd, The Knells – erection of 12 bedroom care home.

Resolved: voted unanimously to object to the development for the following reasons:-

- The application is considered to insufficiently consider the possible impact on trees, protected by Tree Preservation Orders within the development site i.e. possible damage to roots in excavation works;
- be out of keeping and unsympathetic with the existing listed building in character and materials;
- cause a loss of residential amenity to adjacent residents;
- parking provision in the application is considered insufficient for the amount of employees and visitors to the home;
- exit onto the highway from the access road is considered dangerous;
- access road considered unsuitable for the expected increase in traffic levels;
- concerns raised by adjoining residences over the possible impact on surrounding water table levels and foul water treatment methods.

10/0570 Crosshill Farmhouse, Blackford – erection of general purpose agricultural building.

Resolved: that “no observations” be made.

10/0610 91 Pennington Drive, Carlisle – erection of single storey side and rear extension to provide study and extended kitchen/lounge.

Resolved: that “no observations” be made.

California Road, Carlisle – designation of housing land for the new Local Development Framework. Request for P.C. opinion.

Resolved: to oppose the site in principle for the following reasons:-

- It was felt that more information was required to enable a valued judgment to be made;
- Infrastructure in the area is considered unable to accommodate additional housing i.e. road access, drainage and schools.

Permissions

10/0316 Land adjacent to St John’s Church, Low Crosby – construction of flood alleviation scheme to the east and south east of the settlement of Low Crosby including flood embankments to the north and south of St John the Evangelist Church, together with the realignment of the road junction and an increase in the height of the road.

10/0456 Whitrigg Bungalow, Crosby – Demolition of existing dwelling and erection of replacement dwelling – approved 6 conditions including family or employment restrictions within parish, no enlargement or external alterations

SR 43/07/10 Clerks Report

SR23/6/10 Houghton Road - Potholes

Clerk advised by Highway Steward that permanent patches had been inserted. However, Cllrs advised that these repairs are still considered to be insufficient.

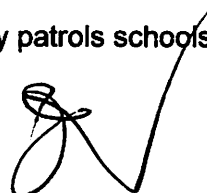
Agreed: Clerk to inform County Cllr J Mallinson and progress a more permanent repair

SR 23/6/10 School Parking - Houghton

Cllr Bainbridge forwarded correspondence to Clerk advising that Traffic Wardens are to visit Houghton & Crosby Schools in the near future. Tickets ‘will be issued if cars are parked on yellow lines or zigzags’.

Agreed: Clerk to also request that PC A Wright regularly patrols schools at starting and

AM



finish times

SR 23/6/10 Houghton Bollards

Public consultation undertaken by CAPITA has received no objections to the proposed bollards. CAPITA, Highway Technician visited Houghton Post Office owners on the 17th June to discuss positioning of bollards. Bollards estimated to be in-situ w/c 19th July. This item to be discussed later in the meeting.

SR25/6/10 Houghton Echo – inclusion on SRPC website

Asked for electronic copy 27th June, no reply received as yet. Chairman advised that he would pursue editors for electronic copy.

SR28.2/6/10 Windsor Way Notice Board

Removed and stored in Clerk's garage.

SR28.3/6/10 Houghton – Insertion of litter bin at bus stop

This now not proceeding, due to objection from resident of property. It was suggested to Cllr Bainbridge that the funding for this bin could be used for a bin on Houghton village green. Cllr Bainbridge informed that this funding had now been allocated elsewhere. Clerk to approach other funding streams for possible financial contribution.

SR28.5/6/10 Tribune Drive Playground

Clerk pursuing with P Gray, Green Spaces, Carlisle City Council

SR28.6/6/10 Whiteclosegate – investigation into continuing smell of gas.

Letter sent to United Utilities 30th June. Correspondence acknowledged, pending investigation by managers. Council informed that work was now underway and several leaks appear to have been identified.

29.1/6/10 Houghton Speed Reduction Measures

Speed surveys undertaken by Police between 21st and 25th June. Results passed to Richard Hayward, Highways Engineer who is formulating recommendations for traffic calming measures alongside Mr R Hindson, Traffic Management Officer, Cumbria Police. This item to be discussed later in the meeting.

SR31/6/10 Rickerby Cycleway

A Nicholson, Carlisle City Council pursuing ownership/maintenance responsibilities with view to improving exit. Clerk advised that Highway Steward was cutting back hedging/undergrowth in the area. Clerk to pursue this issue further with Cllr Mallinson.

SR31/6/10 A689 – To stop wagons parking on kerb

Kevin Walsh, Contract Manager, CAPITA (responsible for ongoing work on A689) advises that carriageway to be kerbed – this will discourage vehicles pulling off. Where there is a history of vehicles pulling off i.e. opposite the Retirement Home and the lay-by, permanent bollards will be placed along the verge.

SR31/6/10 Houghton to Houghton Hall Footpath link

Klondyke advise (through Planning dept.) that landscape manager on site advised to start as costs and route approved. Requested that P.C. is kept informed on progress.

SR31/6/10 Linstock Bench

Removed by manufacturer for repair.

AM

CN

AM

AM/JM

SR 44/7/10 Administration & Governance

44.1 The Scope for Renewable Energy in Cumbria

A report of the meeting held on the 10th June with speaker Sir Martin Holdgate was received. Advised that the meeting was very interesting and an accompanying report on renewable energy in Cumbria was well worth reading.

44.2 August Meeting

Consideration was given to the abandonment of Augusts' meeting. Problems highlighted by its abandonment being the consideration of planning applications within timescales and payment of invoices due.

Resolved: to abandon Augusts' meeting. However, if necessary, to convene a planning meeting.

Clerk to investigate if telegraphic transfer/alternate payment methods of urgent payments can be made.

Cllr R Gordon left at 9:00 p.m.

44.3 Wetheral & Stanwix Neighbourhood Forum

A report of the meeting held on the 10th June was given by attendee.

44.4 Carlisle Parish Councils Association & Carlisle City Council Meeting

A report of the meeting held on the 14th June was given by attendee. Main item being that Carlisle City Council needs to save £3 million pounds from budget and cut spending by 25% and the impact on service levels that may result to facilitate these savings.

SR 45/7/10 Village Matters

45.1 Houghton Bollards

Consideration was given to correspondence received and personal representation under the public participation item concerning the planned bollards for Houghton Post Office.

Main issues highlighted by the residents included:-

- Safety issues for cyclists, horse riders and motorists;
- impact on opposite lay-by which would become further congested;
- failure of pinch-points to lower the speed of traffic travelling through the village;
- the need for Houghton to have a speed limit of 20 mph;
- parking of residents & business vehicles in the lay-by.

Resolved: Clerk to write to correspondents advising of the current situation.

Cllr Bowman left at 9:05 p.m.

SR46/7/10 Highway Matters

52.1 Houghton – Speed Reduction Measures

Clerk advised that a speed survey had been undertaken in Houghton between the 21st-25th June 2010. Speed's had been found, in general, to be low, Average speeds being:-

- Houghton Road South (Tribune Drive area) – 32 mph average speed/6634 vehicles;
- Houghton Road North – 30 mph average speed/11,997 vehicles;
- Jackson Road – 19.98 mph average speed/1122 vehicles;
- Accident statistics also analysed, 4 collisions since 2005 having been recorded, 2 incidents recorded as slight, 1 medical episode and 1 damage only.

R Hayward, Highways Officer had passed the results of the survey to Cumbria Constabulary's Traffic Management Officer to obtain his recommendations. Unfortunately these had not yet been received for the Councils consideration.

Resolved: Clerk to ensure recommendations received and investigate the erection of speed signs designed by children.

AM

AM



SR 47/7/10 Schedule of Correspondence, notices and publications

A schedule of correspondence, notices and publications received since the last meeting was received.

Hospice at Home request for grant – A Councillor advised on the work that the organisation carries out in the area and it was **Resolved:** to donate £100 via Section 137 to the charity in memory of Mrs Barbara Watson, previous Clerk to the Council. **AM**

Crosby on Eden village hall – notification of the resignation of Mr H Heald was received. **Agreed:** Clerk to send letter of thanks for his service as Chairman. **AM**

Ward Walk – notification of ward walk to take place on Tuesday 3rd August, 10:30 am at Houghton village hall. Clerk to send reminder to Cllrs via e-mail. **AM**

SR 48/7/10 Councillor Matters

Cllr Bainbridge advised that a plastic's recycling bin was to be placed at the Near Boot Inn, Tarraby and that the Tribune Drive replacement litter bins will be in-situ at the end of July.

Cllr Cawley requested that the meeting in September be held in Crosby village hall. **AM**

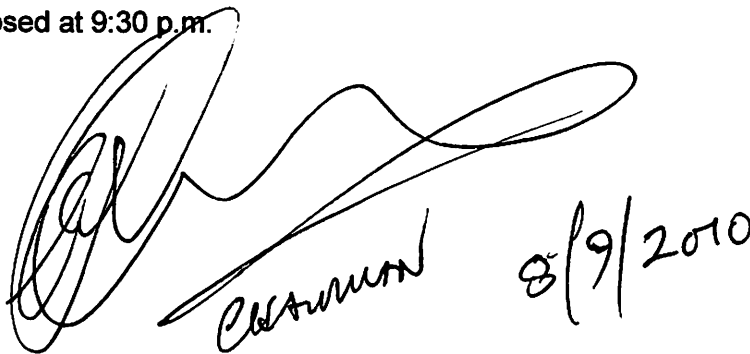
Clerk (on behalf of Cllr Watson) advised that complaints had been received about the overgrown hedges and verges on Houghton Road. Clerk to pursue. **AM**

Cllr Lightfoot advised that judging for Cumbria in Bloom had taken place and the results would be announced in September.

Cllr Nicholson advised of his attendance of a meeting between residents concerning roads and drainage issues on Hadrian's Gardens & Centurian's Walk. This to be an agenda item at the September meeting. **AM**

SR 49/7/10 Date of Next Meeting The next meeting is scheduled for Wednesday 8th September 2010 at 7.30pm in Crosby Village Hall.

The meeting closed at 9:30 p.m.



A large, stylized handwritten signature in black ink, followed by the date '8/9/2010' written in a similar style.

STANWIX RURAL PARISH COUNCIL

Minutes of the Meeting of the Stanwix Rural Parish Council held on
Wednesday 8TH September 2010 in Crosby on Eden Village Hall at 7:30 p.m.

SR 50/8/10 Apologies for absence

Apologies for absence were received from Cllr T Scougal & A Scorer.

SR 51/8/10 Present

The Chairman, Cllr C Nicholson, Cllrs R Batey, G Cawley, S Don, P Duncan, M Fox, R Gordon, A Lightfoot, Y Robertson, J Telford, J Watson & A Welsh.

SR 52/8/10 In Attendance

No City or County Councillors were in attendance.

SR 53/8/10 Declarations of Interest

Cllr Robertson declared a personal & prejudicial interest in Item 5.7 – Houghton Village Hall.

SR 54/8/10 Minutes of the meeting of the Parish Council held on 14th July 2010

The minutes of the meeting of the Parish Council held on the 14th July were approved, agreed and signed by the Chairman.

SR 55/8/10 Public Participation

No members of the public were in attendance.

SR 56/8/10 Community Policing Report

PC A Wright sent his apologies due to attending the Bewcastle & Longtown Neighbourhood Forum. A report was read in his absence that included:-

Crime – theft of handbag in pub; Nissan Navara vehicle from Roadhead; two pedal cycles; two lawn mowers; cast iron bath stolen from field; wooden fence posts and sides of trailer.

Highways – City and County Councillor's contributing funding for the purchase of a Speed Indication Device (SID). PC A Wright also applying for funding from Police.

Police Surgery – Next surgery to take place outside Houghton Village Hall on Sunday 19th September between 5:15 and 5:45 p.m. Residents invited to attend and discuss issues.

Cllr requested that PC A Wright makes the patrolling of Crosby School a priority as regards parking, due to it being the start of the new term and new parents attending the school. Also, problems likely to be experienced with the imminent road closure for flood defense works to be undertaken. Clerk to relay to A Wright.

SR 57/8/10 Finance Matters

57.1 Resolved that the following payments be approved:-

A McCallum – Salary £894.01 & Re-imburements	£59.40	953.41
HMRC – Tax & NI payment August 2010		256.26
Staples – Stationery		7.15
Orchard Grounds – Grounds maintenance August		454.17
R Telford – Linstock Hall – Installation of insulation (Min No. 183.6/4/10)		3252.40
BDO LLP – External Audit Fee 2009/10		470.00
		<u>470.00</u>
	Total	<u>£5,393.39</u>

57.2 To note the balances at the bank as at 31st August

Treasurer Account	£ 1,020.53
Money Manager Account	£ 84,493.29
Expenditure to 31/08/10	£ 20,606.10



To be
Actioned
By:

AM/AW

57.3 To note the receipt of £9.39 Village Hall Grants - £1,500 for Houghton re-roofing & £750 for Crosby hall damp proof course. Also, Concurrent Services grant of 5,946.

57.4 Projects 2011/12

Cllr were asked to submit projects to be considered in the budget for 2011/12.

Suggestions to be considered included:-

- Millennium Path – improvements for exit onto highway.

Agreed: This item to be included as an agenda item at the October meeting. Also, request members of the public to suggest projects for consideration. This to be publicised via notice boards, website and schools website, etc.

**AM/
ALL**

57.5 Clerk's Annual Salary Increase

Resolved: to increase to LCR1, spinal point 5, as per contract of employment.

AM

57.6 External Auditors Report 2010/11

Clerk reported that the external audit had been completed and the auditor had found no matters to bring to the Council's attention and the information provided being within the Audit Commissions requirements. The Notice of Conclusion now being displayed on notice boards for 14 days.

Resolved: annual return approved and accepted by Council.

57.7 Houghton Village Hall

Costs of £2020 to replace gas heater at Houghton Village Hall were considered, the existing system being beyond economic repair.

Resolved: Costs of £2020 approved, funding to come from balance held by P.C.

SR 58/8/10 Planning Matters

58.1 Applications

10/0687 Crosshill Farmhouse, Blackford – erection of general purpose agricultural building.

Resolved: that "no observations" be made.

10/0763 & 764 Maisonette, Mill House, Brampton Old Road, Carlisle – replace flat roof with pitched roof and new front entrance to cloak room (LBC).

Resolved: that "no observations" be made.

10/0681 Land to the rear of Wensleydale – Councillor's advised that this application had now been withdrawn.

Permissions

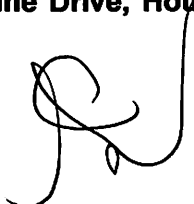
Field north of 'Laithholme' Park Broom, Carlisle – to construct a new wastewater pumping station, removal of 2m of hedgerow, access track and erection of motor control kiosk. – approved.

10/0400 2 Wellfield Cottages, Linstock – erection of two storey side and rear extension to provide enlarged kitchen on ground floor with 1no. en-suite bedroom at first floor level.

10/0433 28 Whiteclosegate, Carlisle – renewal of unexpired permission of application 09/0349 for erection of 1no. dwelling in rear garden of no. 28 Whiteclosegate and construction of new access to the existing house – approved.

10/0480 Eden Croft, Crosby on Eden – erection of replacement garage and garden shelter – approved.

10/0488 118 Tribune Drive, Houghton – erection of conservatory to rear elevation - approved.



10/0538 Crosshill Farmhouse, Blackford – erection of agricultural building for livestock housing - approved.

10/0541 3 Askerton Close, Carlisle – erection of single storey side extension to provide extended kitchen/diner and utility room - approved.

10/0570 Crosshill Farmhouse, Blackford – erection of general purpose agricultural building - approved.

10/0610 91 Pennington Drive, Carlisle – erection of single storey side & rear extension to provide study and extended kitchen lounge - approved.

Withdrawn

10/0549 New House Poplars Farm, The Green, Houghton – erection of domestic garage together with storage associated with existing business.

SR 59/8/10 Clerks Report

SR43/7/10 Houghton Road – Condition of surface & potholes

CAPITA asked to check that repairs are to statutory obligation levels. R Hayward, Highways Engineer advises that B6264 is on the provisional list for surface treatment next year, monies not being available in this budget year for surface treatment.

It was noted by a Cllr that the road in question is not the B6264, Clerk to check and contact R Hayward to confirm re-surfacing.

AM

SR 23/6/10 School Parking - Houghton

PC A Wright advises that he will step up patrols at school's at the beginning of term, undertaking to visit as often as his shift pattern allows.

SR 23/6/10 Hadrian's Gardens Goalposts

Goalposts found to be structurally sound and Carlisle City Council staff rubbed down and re-painted. Clerk replaced goal nets with set held in storage (originally ordered for Crosby, but found to be wrong size).

Letter of thanks received from a young resident of Hadrian's Gardens.

SR 60/8/10 Administration & Governance

60.1 Big Society Conference – 9th October 2010 at Newton Rigg

Agreed: Cllr Duncan to attend on behalf of the Council.

AM

60.2 Concessionary Surface Water Drainage Charges for Community Group's

The Government is inviting views on its guidance to water and sewage companies on the concessionary schemes for community groups. This is likely to have implications on village halls within the Parish.

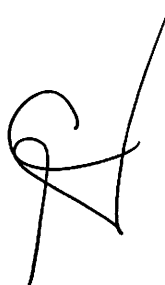
Resolved: Cllr Fox to draft a response and forward to Clerk, Clerk to circulate to County and City Councillor's, CALC & CPCA

MF/AM

60.3 Cumbria Association of Local Councils – Executive Committee

Nominations were invited to serve on the Associations Executive Committee.

Resolved: Cllr Nicholson accepted, proposed by Cllr Robertson and seconded by Cllr Don.



SR 61/8/10 Village Matters

61.1 Linstock Village Green

Consideration was given to the signing of the lease and statutory declaration concerning Linstock Village Green from the Church Commissioners. Solicitor J Priddle advising that in his opinion, the terms of the lease are considered satisfactory.

Resolved: that the form of the Lease from the Church Commissioners for England to the Council in respect of Linstock Village Green having been agreed, Cllr J Telford and Cllr G Cawley were authorised to execute the same on behalf of the Council and the Clerk was authorised to enter into the Statutory Declaration required under the Regulatory Reform (business tenancies) Order 2003 in respect of the exclusion from the Lease of the provisions of Section 24-28 of the Landlord & Tenant Act 1954.

61.2 Tarraby – Sale of Land

Cllrs informed of the pending sale of 7 acres of land within Tarraby, consideration being given as to the suitability of land for allotments.

Agreed: Site visit to be arranged, all being invited to attend.

Also, **Agreed,** Clerk to make enquiries as to finance arrangements, guidance to be obtained from CALC.

ALL
AM

61.3 Hadrian's Gardens & Centurian's Walk

A report was received from Cllr Nicholson on a meeting of residents held in July. Problems being experienced by residents on land ownership issues, drainage and the condition of roads.

Agreed: no action to be taken until further information received.

61.4 Houghton Hall Garden Centre – Planting of bulbs

Plans for the planting of 10,000 bulbs on an area bordering the M6 were circulated.

Resolved: no observations to submit.

61.5 Linstock Seat

Reported that the bench on the roadside, entering Linstock had been damaged. This damage thought to be as the result of someone trying to steal it. Bench now been removed and estimate received to repair being approximately £200.

Resolved: to repair bench at cost of £200.00.

AM

61.6 Crosby Flood Relief Works

Report received on problems with the proposed flood relief works, £30,000 extra funding having been provided by the Environment Agency to allow progression of works. Work due to start within the next 2-3 weeks.

SR62/8/10 Highway Matters

62.1 Houghton – Speed Reduction Measures

Jackson Road - Clerk advised that Police opinion had now been received on the suitability of a reduction of speed limit to 20 mph on Jackson Road. Police advise that the reduction in speed limit would not be supported, unless traffic calming features are introduced i.e. speed humps.

Resolved: that the introduction of speed humps would be unlikely to be supported by residents and this issue to be taken no further at this current time.

Signage – Clerk advised that any signs erected must conform to Highway Regulations, signs being designed by children, not conforming to regulations.

Resolved: due to possible legal implications, the Council felt unable to progress this issue.

SR 63/8/10 Schedule of Correspondence, notices and publications

A schedule of correspondence, notices and publications received since the last meeting was received.

Cumbria in Bloom – **Agreed:** to write to B Hill, congratulating the group on winning a silver medal for Houghton village and a development certificate for the village hall.

AM

SR 64/8/10 Councillor Matters

Cllr Batey following the recent accident at Linstock roundabout, Cllr Batey advised that conversations held with Police indicated that they would support the reduction of speed limit to 40 mph on the stretch of road between the roundabout and Houghton Hall Garden Centre. Clerk to include as an agenda item for next months meeting.

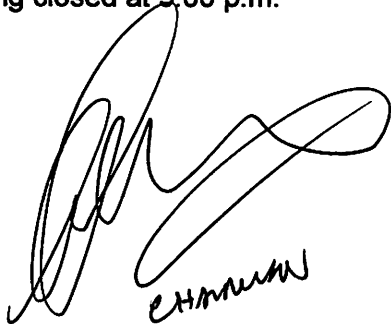
AM

Cllr Duncan (on behalf of A Scorer) reported on work that had been undertaken on the play area and benches at Tribune Drive. **Agreed:** Clerk to write letter of thanks to Carlisle City Council.

AM

SR 65/8/10 Date of Next Meeting The next meeting is scheduled for Wednesday 13th October 2010 at 7.30pm in Crosby Village Hall.

The meeting closed at 9:00 p.m.



Handwritten signature, possibly reading "C. H. M. W."

13/10/2010

STANWIX RURAL PARISH COUNCIL

Minutes of the Extraordinary Meeting of the Stanwix Rural Parish Council held on
Wednesday 22nd September 2010 in Crosby on Eden Village Hall at 7:30 p.m.

To be
Actioned
By:

SR 66/9/10 Apologies for absence

Apologies for absence were received from Cllr S Don, R Gordon & Y Robertson.

SR 67/9/10 Present

The Chairman, Cllr C Nicholson, Cllrs S Alecock, R Batey, G Cawley, P Duncan, M Fox, A Lightfoot, A Scorer, T Scougal & J Telford.

SR 68/9/10 In Attendance

County Councillor J Mallinson was in attendance and three members of the public.

SR 69/9/10 Declarations of Interest

No declarations recorded.

SR 70/9/10 Public Participation

Three residents reported their concerns to the revised plans for the proposed care home at The Knells.

Concerns raised included:-

- The positioning of the soak away sewage system – it being positioned alongside the border of their property;
- Concerns over the ability of the soak away system to cope with the increased capacity, the area being situated in an area of high water table. Reported that in the winter months, water gathers and pools in their garden or cuts a channel through their garden. The increased level caused by the soak away would only exacerbate this problem, foul water also thought to enter their garden;
- Concerns over surface water drainage beside Yew Tree Cottage – surface water being deemed to have no-where to go, except onto adjacent property.

Members of the public left at 7:45 p.m.

SR 71/9/10 Planning Matters

71.1 Applications

10/0551 The Knells County House Ltd, The Knells – erection of 12 bedroom care home (amended details).

Resolved: to object to the development (as per response dated the 19th July) with additional comments that:-

- The amendments to the effluent and soak away system do not adequately address the concerns of neighbouring residents;
- The impact of surface water drainage on neighbouring properties has not been adequately considered;
- To request the 'right to speak' at the development control committee.

SR 72/9/10 Village Matters

72.1 Allotments – to consider the purchase of land at Tarraby

A report had been circulated to members, this included:-

- background on success of procuring land for the purposes of allotments to date;
- estimated purchase price;
- how the purchase may be financed i.e. level of borrowing, estimated repayment

terms and loan costs and the cost to be relayed to individual householder in Parish through the precept;

- estimated income from allotments;
- possible planning conditions e.g. sheds in conservation areas, car park planning permission requirement, etc;
- further cost's likely to be incurred to bring the allotments into use e.g. fencing, car park provision, entry/exit road, land preparation, solicitor costs, etc.

The Council was requested to determine if they wished to pursue the purchase of the land.

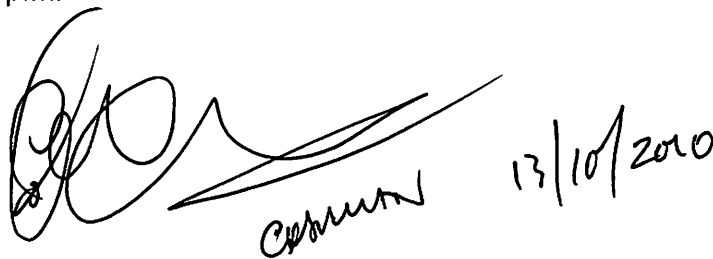
Resolved: to take no further action due to much of the land being thought unsuitable for allotments and concerns over the raising of finance in the current financial climate.

Resolved: to write to Penrith Farmers & Kidds to withdraw note of interest in the land.

Resolved: to approach the future purchaser of the land, to enquire if they would be willing to sell/lease a suitable part of the land, for the provision of allotments; subject to positive advise in respect of planning considerations.

AM

The meeting closed at 8:30 p.m.



A handwritten signature in black ink, followed by the date '13/10/2010' written in a similar style.

STANWIX RURAL PARISH COUNCIL

**Minutes of the Meeting of the Stanwix Rural Parish Council held on
Wednesday 13th October 2010 in Crosby on Eden Village Hall at 7:30 p.m.**

Prior to commencing the meeting the Chairman expressed thanks on behalf of Mr Raymond Watson and his family, for the Council's Section 137 grant to the Hospice at Home in memory of his wife Barbara. Mrs Watson served 25 years as Clerk to the Council.

SR 73/10/10 Apologies for absence

Apologies for absence were received from Cllr S Alecock, S Don, A Lightfoot, A Scorer & A Welsh.

SR 74/10/10 Present

The Chairman, Cllr C Nicholson, Cllrs R Batey, G Cawley, P Duncan, M Fox, R Gordon, Y Robertson, J Telford & T Scougal.

SR 75/10/10 In Attendance

City Cllrs J Bainbridge, M Bowman, PCSO Peter Aiston & three members of the public.

SR 76/10/10 Declarations of Interest

Cllr Batey declared a personal & prejudicial interest in Item 6.1 – Planning application No. 10/0851 – Wensleydale, Tarraby.

SR 77/10/10 Minutes of the meeting of the Parish Council held on 8th & 22nd September 2010

The minutes of the meeting of the Parish Council held on the 8th & 22nd September were approved, agreed and signed by the Chairman.

SR 78/10/10 Public Participation

Two residents of Tarraby advised the Council of their concerns regarding application No. 10/0851, Wensleydale, Tarraby. These included:-

- the amount of trees to be lost from the site, if permission was granted. The residents were advised that a tree survey had been submitted with the application and many of the tree's to be removed had been considered in dangerous condition;
- if permission were granted, it would set a precedent for further development in a conservation area;
- access and exit problems on a very narrow lane, considered unsuitable for increased traffic levels.

The residents also noted that the public had been asked to determine projects for funding in the financial year 2011/12. They commented that they considered the common land at Tarraby unsightly and the pond a possible danger to children and requested that the area be considered for renovation. It was agreed for this to be included as an agenda item in November.

A resident of Crosby on Eden requested that the Council consider the instigation of sleeping policeman through the village of Crosby. This felt necessary, due to speeds in excess of 60-70 mph witnessed through the village. It was agreed for this item to be considered at the November meeting.

A Cllr commented that PC A Wright had been investigating speed reduction measures in the village, approximately six months previously and requested that an update be made on progress to date. Clerk to pursue.

Cllr Bainbridge advised that he was currently trying to obtain funding for the purchase of a Speed Indication Device (SID). Estimated cost being £2,800, funding obtained to date, of £1,300. Agreed that a possible P.C. financial contribution be considered at November meeting.

To be
Actioned
By:

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SR 79/10/10 Community Policing Report

PCSO P Aiston gave a report that included:-

- Rickerby – suspicious activity reported, gates being left open;
- Knells – report of loose Rottweiler dog;
- Houghton Road – nuisance behaviour by youths (doorbell ringing);
- Criminal damage at Tarraby – dog panel damaged twice on footpath;
- Tarraby Common Land – evidence collected suggests that the area is being used for drug use. Requested that residents be vigilant and report any suspicious behavior;
- Burglary's – increase in diesel and vehicle thefts in the Longtown area.

A Cllr wished to draw attention to the imminent road closure on the A689 due to the flood defense works. Advised that problems could be foreseen from the road closure, the High Crosby to Crosby Lodge road being used as an alternative route. PCSO Aiston advised that they were aware of the road closure and would address as they arose.

SR 80/10/10 Finance Matters

80.1 Resolved that the following payments be approved:-

A McCallum – Salary £918.10 & Re-imburements £175.86	1093.96
HMRC – Tax & NI payment September 2010	271.58
Staples – Stationery	19.73
Orchard Grounds – Grounds maintenance September	454.17
Dalston Parish Council – 50% costs mobile phone (April to Sept)	67.20
CALC – Essentials for Cllrs Course – Scougal & Gordon	62.50
Cllr Cawley – Broadband reimbursement – April to Sept	62.22
Cllr Nicholson – Broadband reimbursement – April to Sept	30.00
B Hill – Cumbria in Bloom re-imburements	24.98
British Telecom – Phone bill July to October	<u>78.94</u>
Total	<u>£2165.28</u>

80.2 To note the balances at the bank as at 30th September

Treasurer Account	£ 1,081.33
Money Manager Account	£ 80,354.18
Expenditure to 30/09/10	£ 25,444.03
Income to 30/09/10	£ 55,893.53

80.3 To note the receipt of Cumbria County Council grants - £250 for Houghton bollards, £500 for goalposts at Hadrian's Gardens & £500 for play equipment at Tribune Drive. Also £10.89 bank interest.

80.4 Projects 2011/12


Cllr were asked to submit projects to be considered in the budget for 2011/12.

Suggestions to be considered included:-

- Millennium Path – improvements for exit onto highway;
- Refurbishment of wildlife area at Tarraby;
- Speed Indication Device – financial contribution;
- Crosby playground;
- Crosby – gate into village hall car park & playing field;
- Footpath Maps – publication to be produced for area.

80.5 Quarterly Monitoring Report

A report on income and expenditure for the period July to September was received and approved.

 25

SR 81/10/10 Planning Matters

81.1 Applications

Cllr Batey left the room at 8:15 p.m.

10/0851 Land to the rear of Wensleydale, Tarraby – erection of 4no. bedroom dwelling unit including new access road (revised application).

Resolved: voted unanimously to object to the development for the following reasons:-

- Concerns regarding access/exit to the development on an unlighted narrow lane;
- the proposal, if permitted, would establish an undesirable precedent which would make it difficult to resist further such applications that would be detrimental to, and erode the character and amenity of, the open countryside setting of the Conservation Area; and
- it would have a detrimental impact upon the character, setting, and skyline, of the conservation area and the residential amenity of neighbouring properties within the conservation area; and
- if permitted would be contrary to previous planning decisions in respect of undeveloped sites within the conservation area; and
- lying between the Scheduled Ancient Monuments of Hadrian's Wall and The Vallum the proposal, if permitted, may threaten unidentified archaeological remains; and
- Loss of hedgerow to provide visibility splays would have a detrimentally urbanising effect upon a long established hedgerow which constitutes a significant element of the immediate rural landscape character and street scene of the Tarraby Conservation Area.
- With regard to the foregoing the Parish Council contends that the proposal is contrary to several policies contained in the Carlisle District Local Plan 2001 – 2016; among them:

DP1 Sustainable Development Locations
H1 Location of New Housing Development
H9 Backland Development
LE19 Conservation Areas

And to guidance contained in revised Annex B of PPS 3: Housing.

Cllr Batey re-entered the room at 8:25 p.m.

10/00034 S211 Street Record, Rickerby – crown lift oak to give 5m clearance above ground level.

Resolved: that “no observations” be made.

10/0551 The Knells Country House Ltd, The Knells – erection of 12 bedroom care home (amended details/further information).

Resolved: to object to the development (as per responses dated 19th July and 23rd September) with additional comments that:-

- Although it is appreciated that efforts have been made, by the planning authority and the developer, to address residents concerns regarding the effluent and soak away system; in absence of specialist knowledge, the Parish Council feels unable to comment upon the revised system.

Permissions

None received.

Withdrawals

10/0687 Crosshill Farmhouse, Blackford – erection of general purpose agricultural building.



SR 82/10/10 Administration & Governance

82.1 Big Society Conference – 9th October 2010 at Newton Rigg

A verbal report by attendee was received. Advised that:-

- Big Society definition is that 'citizens step forward for voluntary efforts to fill the gap between a retreating state and the needs of individuals and communities to maintain/improve their lot';
- Government to depart from 'big brother' attitude to allow for greater self-determination for local communities; freedom to challenge vested interest with government permission;
- Eden Valley part of Vanguard Project, £50k having been allocated for funding local groups and kick start local initiatives. Grant's available from the fund from January 2011, Parish Councils being eligible to apply.

82.2 Carlisle Parish Council Association – AGM 5th October

A verbal report was received by attendee. A presentation was given by A Moss, Cumbria County Council on 'Better Highways' and the winter maintenance programme. Reports also received on CPCA Locality Working Group activity and concessionary surface water drainage charges for community groups (by SRPC).

SR 83/10/10 Village Matters

83.1 Crosby Tyre Fire 2008

A Cllr advised that complaints had been received from residents regarding clearance of the site. Points raised included the potential health hazard of dust blowing from the site in dry weather and drainage of the land into local watercourses in wet weather.

Agreed: Clerk to contact Environment Agency to determine what safety risks (if any) could apply to humans and watercourses and if any requirement exists to remove debris from the site.

AM

83.2 Crosby Flood Elevation Scheme

Cllr advised that work had been due to start at the end of September had been re-scheduled to the 1st November, road closures due to be in-force by the 15th November. The delay of approximately 4 months, being reported as being due to the City, County and Environment Agencies inability to decide who was responsible for road closures, etc. and overall responsibility for the project. Cllr requested that clarification should be obtained as to who is ultimately responsible for the management of the project and why delays had been caused.

Resolved: Clerk to write to M.P. to highlight problems, delays experienced and determine ultimate accountability for the project.

MF/AM

83.3 Parish Paths Initiative 2010/11 – Crosby Moor Footpath

Clerk reported on the site meeting held with representatives from the Parish Paths Initiative scheme, to determine if funding would be granted for the replacement of two step stiles to kissing gates on the Crosby Moor footpath. Council advised that following the walk, the representatives were unwilling to progress the application any further, due to lack of objectives of the scheme being met.

83.4 Brunstock – Additional Signage

Reported that a request from a resident for increased/better signage on both road junctions had been received.

Agreed: Clerk to contact Highways Engineer to determine if additional signage could be erected and if other measures e.g. reflective paint on kerbs, could be instigated. Also Highway Steward to clean existing signs.

AM

Also **Agreed;** to obtain accident statistics for these junctions.

AM



83.5 Tribune Drive Playground

Due to lack of feedback received on progress to date, this item to be considered at November meeting.

AM

SR84/10/10 Highway Matters

84.1 Houghton to Linstock Roundabout – Speed Reduction to 40 mph

Clerk reported that correspondence received from Highways Area Engineer advised that this road would not qualify (under national guidance) for a reduction in speed to 40 mph.

84.2 C1012 Houghton Road – Road Surface Condition

Clerk reported that re-surfacing work had now been completed on the C1012. This work had not included The Camp entrance. Highways Engineer advised that “specific, small areas of re-surfacing could be looked at”.

Resolved: Clerk to contact Highways Engineer to request that resurfacing of this section is undertaken.

AM

84.3 Houghton Bollards

Reported that the bollards were now in-situ, some problems being experienced by shop owner with the design of the retractable bollards. Also noted that a letter of thanks had been received from a Houghton resident supporting the erection of bollards.

SR 85/10/10 Schedule of Correspondence, notices and publications

A schedule of correspondence, notices and publications received since the last meeting was received.

Brampton Economic Partnership – Letter from Chair received requesting the opportunity to speak to the Council. **Agreed:** Cllr Fox, a member of the partnership agreed to speak on the partnerships behalf at the December meeting.

MF/AM

CALC – Notification of AGM to be held 6th November, Whitehaven. **Agreed:** Chairman to attend, costs of attendance and mileage to be paid for by Council.

CN/AM

SR 86/10/10 Councillor Matters

Cllr Cawley reported that a broken drain at Rickerby that had previously caused flooding of the road, had been fixed.

Cllr Telford advised that a signpost directing traffic to Eden Nurseries was now redundant, due to the Nursery having been closed for several years. Clerk to determine if the sign can be removed.

AM

Cllr Telford also reported that waste was still being tankered out of Linstock, no progress seeming to have been made on mains connection, the work also appearing to have stalled at Park Broom. Clerk to contact United Utilities for an update on mains connection timescales.

AM

Cllr Fox advised that tree roots had made the pavement at The Garth dangerous for pedestrians, Riverside Housing not having repaired this area, despite earlier assurances that this would be undertaken. Cllr Fox to photograph areas of concern, Clerk to contact Riverside Housing.

MF/AM

Cllr Fox also requested that enquiries be made on the erection of a dropped kerb on the Millennium footpath at Harker Grange Nursing Home. This would allow usage of the footpath by wheel chair users and cyclists. It was suggested that this could have been a planning condition on a previous application. Clerk to pursue.

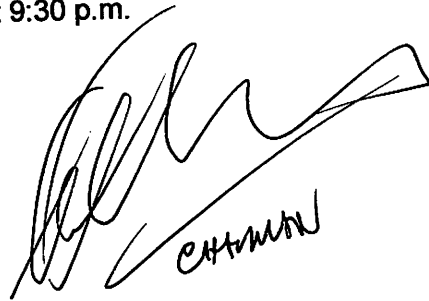
AM

Cllr Nicholson advised that Houghton School had requested permission to use the village green for a cycling scheme. It was agreed for this item to be placed on next months agenda pending further information regarding the type of activity to be undertaken and insurance/public liability enquiries being undertaken.

AM

SR 87/10/10 Date of Next Meeting The next meeting is scheduled for Wednesday 10th November 2010 at 7.30pm in Crosby Village Hall.

The meeting closed at 9:30 p.m.



Handwritten signature of Cllr Nicholson.

10/11/2010

STANWIX RURAL PARISH COUNCIL

Minutes of the Meeting of the Stanwix Rural Parish Council held on
Wednesday 10th November 2010 in Crosby on Eden Village Hall at 7:30 p.m.

SR 88/11/10 Apologies for absence

Apologies for absence were received from Cllr G Cawley, S Don, M Fox, R Gordon & Y Robertson.

SR 89/11/10 Present

The Chairman, Cllr C Nicholson, Cllrs S Alecock, R Batey, P Duncan, A Lightfoot, A Scorer, J Watson, A Welsh & T Scougal.

SR 90/11/10 In Attendance

County Cllr J Mallinson, City Cllrs J Bainbridge & M Bowman and two members of the public.

SR 91/11/10 Declarations of Interest

Cllr Lightfoot declared a personal interest in item 9.5 Houghton Village Hall;
Cllr Alecock declared a personal interest in Planning Applications No's 10/0912 & 10/0947;
Cllr T Scougal declared a personal interest in item 5.3, as the trustee of a charity.

SR 92/11/10 Minutes of the meeting of the Parish Council held on 13th October 2010

The minutes of the meeting of the Parish Council held on the 13th October were Approved, agreed and signed by the Chairman.

SR 93/11/10 Public Participation

Two residents of Tarraby advised the Council of their concerns on the condition and safety aspects of the pond on Tarraby common land. They consider it a possible danger to children as it is unfenced. It was also described as dirty and odorous with rubbish floating on the top. It was suggested that it should be filled in, fencing considered inappropriate as this may actually attract children to climb on it. One of the residents advised that they currently had a bull-dozer and rubble available on site to carry out the works on behalf of the Council.

SR 94/11/10 Community Policing Report

PC A Wright and PCSO P Aiston sent their apologies. In their absence, sent a report was read that included:-

- Crime remains low at present but a little anti-social behavior is creeping back into Houghton.
- Crosby - Traffic Data Unit had been monitoring the speed of vehicles entering and leaving the village earlier in the month. Confirmed there is a problem with vehicle speed, Officers having been deployed to target offenders.

Other items included the purchase of a Speed Indication Device and road traffic collision figures for Brunstock road junction's, these being considered later in the meeting.

SR 95/11/10 Finance Matters

95.1 Resolved that the following payments be approved:-

A McCallum – Salary £917.90 & Re-imbursments £87.55	1005.45
Staples – Stationery	16.48
Orchard Grounds – Grounds maintenance October	454.17
J Airey – Internal audit fee – April to Sept 2010	119.20
B Hill – Houghton in Bloom, plant reimbursements	91.46
Carlisle City Council – Linstock footpath extension	<u>16,386.53</u>
Total	<u>£18,073.29</u>

To be
Actioned
By:

95.2 To note the balances at the bank as at 31st October	
Treasurer Account	£ 1,078.27
Money Manager Account	£ 79,508.46
Expenditure to 31/10/10	£ 28,663.59
Income to 31/10/10	£ 57,147.81

95.3 To note the receipt of a grant of £200 on behalf of Houghton in Bloom group from Cumbria Waste Management and £1,054.28 from HMRC for VAT reclaimed for the period April to September 2010.

95.4 Budget & Precept 2011/12

A report, proposed budget for 2011/12 and minutes of the finance group meeting held on the 18th October were circulated to Cllrs.

Resolved:

- *Budget 2011/12* - To accept the budget for 2011/12, precept to remain at £40,540. Under spend in grant budget of £6,000 for 2010/11 to be vired into project budget.
- *Risk Assessment 2010/11* – all actions recommended approved and to be auctioned by Clerk.
- *Internal Audit Review* – Clerk to insert column to include the backing up of computerised financial information on internal audit checklist. Also vice-chair to check Clerks expenses each month and sign and Chairman to sign schedule of payments.

95.5 Internal Auditors Quarterly Report

Resolved: the internal auditors report for the period 1st April to 30th September 2010 was received and approved.

95.6 Speed Indication Device – Financial Contribution towards purchase
PC Alasdair Wright has now obtained a SID for the use of residents in the Parish, therefore no financial contribution from the Council is required.

Agreed: The requirement for volunteers to operate the device be publicised, an item to be placed in the Houghton Echo, on website and notice boards.

AM/CN
/GC

AM

SR 96/11/10 Planning Matters

96.1 Applications

10/0896 24 Whiteclosegate, Carlisle – erection of detached double garage together with single storey rear extension to provide sunroom and conversion of existing garage to utility.

Resolved: that “no observations” be made.

10/0912 Hamilton, 13 The Nurseries, Linstock – First floor side extension over garage to provide 2No. En suite bedrooms and 1No. boxroom.

Resolved: that “no observations” be made.

10/0947 6 The Nurseries, Linstock – First floor extension above existing double garage to provide en-suite bedroom together with balcony to rear.

Resolved: that “no observations” be made.

10/0967 – Holme Croft, Linstock – erection of single storey rear extension to provide lounge, bedroom and shower room.

Resolved: that “no observations” be made.

95.2 To note the balances at the bank as at 31st October

Treasurer Account	£ 1,078.27
Money Manager Account	£ 79,508.46
Expenditure to 31/10/10	£ 28,663.59
Income to 31/10/10	£ 57,147.81

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A report, proposed budget for 2011/12 and minutes of the finance group meeting held on the 18th October were circulated to Cllrs.

Resolved: To accept the budget for 2011/12, precept to remain at £40,540. Under spend in grant budget of £6,000 for 2010/11 to be vired into project budget.

AM

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Agreed: The requirement for volunteers to operate the device be publicised, an item to be placed in the Houghton Echo, on website and notice boards.

AM

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Resolved: that “no observations” be made.

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10/0947 6 The Nurseries, Linstock – First floor extension above existing double garage to provide en-suite bedroom together with balcony to rear.

Resolved: that “no observations” be made.

10/0967 – Holme Croft, Linstock – erection of single storey rear extension to provide lounge, bedroom and shower room.

Resolved: that “no observations” be made.

Low Crosby & A689 Adjacent to St John’s Church - Section 247 application to stop up highway.

Resolved: that “no observations” be made.

Brunstock Driving Centre, Houghton – pre-application consultation for installation of 3No. antennas & new equipment cabinet.

Resolved: that “no observations” be made.



Request for Right to Speak

10/0551 The Knells Country House – the right to speak at the planning meeting to be held on the 12th November was noted.

Resolved: Chairman to speak at meeting on behalf of the Council.

Permissions

10/0763 & 764 Maisonette, Mill House, Brampton Old Road – replace flat roof with pitched roof and new front entrance to cloak room - approved.

SR97/11/10 Clerks Report

SR83.2/10/10 Crosby Flood Elevation Scheme

Letter from J Stevenson, M.P. received 5th November advised that he had now been advised that work on the scheme was now underway, preliminary work on the scheme had begun on the 1st November with serious work to begin on the 15th November.

SR83.1/10/10 Crosby On Eden Tyre Fire 2008

Clerk reported on correspondence received from the Environment Agency about requirements to clean-up the site and the possible harmful effects of dust blowing from the site and contamination of water courses in wet weather. The site has been regularly inspected by the Environment Agency (seven times since April 2009, the most recent visit being on the 7th October). In July, the Environment Agency permit for the storage and treatment of waste tyres on the site, was amended to include some further improvement conditions, one of which relates to the removal of fire damaged debris from site before April 2011. Original operating permit requires the company to undertake regular checks on surface water channels and any pollution occurring. There is also a condition requiring measures to be taken to control emissions of dust.

SR83.4/10/10 Brunstock Additional Signage & Accident Statistics

Richard Hayward, Highways Officer has passed this issue to CAPITA and Connect A689 as these roads are maintained by them.

PC A Wright forwarded accident statistics for the junctions. Since 2005, five road traffic collisions having been reported, three of these having resulted in slight injuries to drivers.

SR 84.2/10/10 C1012 Houghton Road – Road Surface Condition

Despite formal request for works to be carried out on road surface, Area Engineer, R Hayward advised that no further works are planned in this area, other than minor patching.

SR86/10/10 Dropped Kerb A689 at Harker Grange

Request for kerb to be dropped made to Richard Hayward, Highways Engineer.

SR86/10/10 Pavement Condition, The Garth, Crosby

Clerk reported that difficulties had been experienced in determining maintenance responsibilities for the area, Riverside Housing advising that this area is not in their remit to maintain. Cllr Bowman pursuing this on behalf of the Council.

MB

SR86/10/10 Linstock First Time Rural Sewage – Continued Tankering of Waste

Clerk reported on difficulties in contacting United Utilities on this matter, contacts having not replied to correspondence. Cllr Bowman advised that H Renyard, Carlisle City Council may be able to help regarding contact details and would ask H Renyard to forward these to the Clerk.

MB



SR 98/11/10 Administration & Governance

98.1 Electoral Review for Cumbria County Council

Consideration was given to a response to the Boundary Commission consultation on the issue of Cumbria County Council size.

Resolved: to respond that Stanwix Rural Parish Council would support the reduction of County Councillors (to one Cllr per 6,000 residents) within its own local area, but would like it borne in mind that other more sparsely populated areas within the County require Councillors who will have less than 6,000 persons, to fully represent their electoral area.

AM

SR 99/11/10 Village Matters

99.1 Eden Nurseries

Consideration was given to the removal of highway sign in Linstock to Eden Nurseries. Clerk reported that the resident who had instigated the sign, did not wish for the sign to be removed.

Resolved: Given the residents wishes, the Council was happy for the sign to remain in-situ.

99.2 Tribune Drive Play Area

Clerk reported that play equipment for children aged 11-15yrs suggested by Carlisle City Council included a basketball hoop and five-a-side football nets. CCC staff had agreed that if the Parish Council was willing to finance the equipment, they would be responsible for erection, insurance and future maintenance. Clerk indicated that she was confident in raising the estimated amount of £3-5,000 via external grant funding through Carlisle Waste Management and the Neighbourhood Forum, £1,000 having already received for the project through County and City Council ward budgets. Suggested that a consultation exercise should be undertaken with children from the area, to determine what equipment they preferred.

Agreed: To hold a 'drop-in morning between 10-12:00 am on Saturday 18th December at Houghton Village Hall. The event to be publicised through the Houghton Echo, website, notice boards and leaflet drops. Cllrs Duncan, Scorer and Telford (to be approached) and Clerk to attend. Clerk to also contact young residents of the area who had initially asked the Council to pursue this issue on their behalf.

**AM/PD
/AS/JT**

99.3 Houghton Village Green – Use of Green for Cycle Training by Houghton School

Clerk reported on investigations regarding the use of the village green for cycle training, this included insurance requirements and legal aspects as regards the use of a village green for this purpose.

Resolved: to agree that Houghton School may use the green, provided that if any damage occurs, the green is returned back to the condition that it was, prior to the cycle training taking place.

AM/CN

99.4 Tarraby Common Land

Consideration was given to the request by two residents that the pond on Tarraby common land be filled in.

Resolved: Carlisle City Council Wildlife Officer requested to determine if any hibernating species are in the pond. If it is found that no protected/hibernating species are in the pond, the Tarraby Conservation Group to be approached, their written agreement being requested, before the pond is filled in.

AM/CN



99.5 Houghton Village Hall – Improvements to access

Consideration was given to planned improvements to the village hall by the Management Committee. This is to be for steps, a soil bank and tubs to be positioned at the front of the hall. Clerk reported on ownership of the land surrounding the hall and the car park.

Resolved: Council authorised the Management Committee to proceed with the project, but asked that it be determined if planning permission is required.

AM

SR100/11/10 Highway Matters

100.1 Parish Salt Scheme

Consideration was given to the offer of salt/grit from Cumbria Highways, for distribution by volunteers.

Resolved: to participate in the scheme, salt/grit to be distributed only if prolonged icy conditions are forecast.

AM

100.2 Crosby on Eden – Road Humps

Consideration was given to a residents request at the October meeting, for 'sleeping policeman' to be implemented at Crosby.

Agreed: Following information provided by Cllr Mallinson on referral procedures, it was agreed to forward details on highways referral procedures to the resident. The resident is required to pursue the matter as an individual through the Neighbourhood Forum or via a petition to the City Council containing 50 signatures of residents in favour of the proposal.

AM

SR 101/11/10 Schedule of Correspondence, notices and publications

A schedule of correspondence, notices and publications received since the last meeting was received.

SR 102/11/10 Councillor Matters

Cllr Alecock reported that a resident of Linstock has requested that a bus-stop is inserted in the lay-by at the roundabout (beside current accident site). This is to facilitate school children exiting the bus to William Howard school safely. Clerk to gain more information and agenda this item for December's meeting.

AM

Cllr Lightfoot advised that progress on the Houghton Hall footpath was slow. Also advised that despite the bollards being inserted outside Houghton shop, drivers are still parking alongside the shop, causing a hazard to pedestrians.

SR 103/11/10 Date of Next Meeting The next meeting is scheduled for Wednesday 8th December 2010 at 7.30pm in Crosby Village Hall.

The meeting closed at 9:20 p.m.



Cllr Mallinson
Chairman

8/12/2010

STANWIX RURAL PARISH COUNCIL

Minutes of the Meeting of the Stanwix Rural Parish Council held on
Wednesday 8th December 2010 in Crosby on Eden Village Hall at 7:30 p.m.

SR 104/12/10 Apologies for absence

Apologies for absence were received from Cllr s Alecock, G Cawley, Y Robertson, A Scorer, J Telford, J Watson, A Welsh & T Scougal.

SR 105/12/10 Present

The Chairman, Cllr C Nicholson, Cllrs R Batey, S Don, P Duncan, M Fox, R Gordon & A Lightfoot.

SR 106/12/10 In Attendance

County Cllr J Mallinson, City Cllrs J Bainbridge & PCSO P Aiston.

SR 107/12/10 Declarations of Interest

No declarations.

SR 108/12/10 Minutes of the meeting of the Parish Council held on 10th November 2010

The minutes of the meeting of the Parish Council held on the 10th November were approved, agreed and signed by the Chairman.

SR 109/12/10 Public Participation

No members of the public attended.

SR 110/12/10 Community Policing Report

PC PCSO P Aiston reported that:-

- St John's Church, Houghton – drug paraphernalia found.
- Antonine Way, Houghton – mud thrown and wing mirror kicked off vehicle;
- Houghton – six snowballing incidences reported, youths having been verbally reprimanded;
- Houghton – bumper cover stolen from car parked on village green.

Cllrs also reported incidences of :-

- Tribune Drive – damage to bus shelter roof;
- Smithy Croft- damage to fence at cut;
- Houghton Village Hall – break in at rear window.

A Cllr also reported inconsiderate parking at Crosby School. This had resulted in the school bus being unable to turn and having to reverse 75 yards. PCSO Aiston advised that letters would be sent to all parents.

SR 111/12/10 Finance Matters

111.1 Resolved that the following payments be approved:-

A McCallum – Salary £918.10 & Re-imburements £90.38	1008.48
Staples – Stationery & Telephone	107.58
Orchard Grounds – Grounds maintenance November	454.17
J Airey – Cheque lost & re-issued	119.20
Carlisle Business Supplies – Box paper	16.39
Carlisle City Council – Cheque re-issued, original returned.	16,386.53
D Kinnaird – Hedge cutting at Brunstock	47.00
Opening Doors – Linstock bench repair	209.00
Crosby on Eden PCC – Grant for headstone repairs	400.00
Irthing Joinery – Repairs to Houghton & Tribune Drive notice boards	51.70
Total	<u>£18,800.05</u>



111.2 To note the balances at the bank as at 30th November

Treasurer Account	£ 62,658.46
Money Manager Account	£ 17,448.49
Expenditure to 30/11/10	£ 30,231.15
Income to 30/11/10	£ 58,297.81

111.3 To note the receipt of a grant of £750 from Carlisle Parish Council Association and a grant for £450 from City Councillor ward budget for the Linstock Footpath extension.

111.4 Society of Local Council Clerks membership

Consideration was given to sharing the cost of membership totalling £118, with Dalston Parish Council.

Resolved: To pay 50% of costs, totalling £59.00.

SR 112/12/10 Planning Matters

112.1 Applications

10/1000 The Villa, Brunstock – first floor extension over garage to provide granny annex.

Resolved: that “no observations” be made.

10/1033 & 34 Houghton House, Houghton (LBC) – Conversion and extension of former coach house to dwelling with new access, associated tree works and installation of new sewage treatment plant.

Resolved: that “no observations” be made.

10/0009 HDG Field boundaries east and west of Linstock – Hedgerow removals are required to facilitate the installation of a new sewer network between Crosby on Eden and Park Broom, to Linstock and the existing network in Carlisle.

Resolved: to comment that the Council is happy to approve the application, subject to the hedgerows being replanted once the sewer network is installed.

10/0967 Holme Croft, Linstock – erection of single storey rear extension to provide lounge, bedroom and shower room (amended details).

Resolved: that “no observations” be made.

Permissions

10/0851 Land to the rear of Wensleydale, Tarraby – erection of 4no. bedroom dwelling unit including new access road (revised application) – approved 13 conditions.

10/0896 24 Whiteclosegate, Carlisle – erection of detached double garage together with single storey rear extension to provide sunroom and conversion of existing garage to utility.

10/0551 The Knells Country House Ltd, The Knells – erection of 12 bedroom care home - Application deferred to carry out site visit and further reports.

Site visit to take place on Wednesday 15th December at 11:30 a.m.

Agreed: Cllr Nicholson & Batey to attend on behalf of the Council.

CN/RB

112.2 Strategic Housing Land Availability Assessment

Councillors were invited to comment on sites of potential land development within the Parish. Question raised as to if sites listed as being of ‘no potential’ should be considered and commented upon. **Agreed:** This item to be considered in January. Cllr Bainbridge to determine if sites listed as having ‘no potential’ should be included for consideration and Cllr Nicholson to draft comments for January meeting.

JB/CN

SR113/12/10 Clerks Report

SR95.6/11/10 Speed Indication Device

Appeal for volunteers to operate the device via advertising on the notice boards, Houghton Echo and website, has to date, drawn no volunteers.

SR86/10/10 Linstock First Time Rural Sewage – Continued Tankering of Waste

Advised by Paul Hodgson, Project Manager that United Utilities are currently completing the detailed design of the sewer network from Linstock to Carlisle (near Whiteclosegate). Problems have been experienced with this, due to being unable to cross the existing bridge and having to drill and micro tunnel under the M6 and Brunstock Beck. Reported that UU now feels it has a viable solution which should be in operation by the end of April 2011.

SR86/10/10 Dropped kerb – A689 at Harker Grange

Richard Hayward, Highway Engineer relayed request to Connect Roads who are responsible for the A689.

SR25/6/10 Houghton Echo – Inclusion on web site

Houghton Echo now on website.

R 114/12/10 Administration & Governance

114.1 Members Code of Conduct

Members were reminded of the requirement to notify the Clerk of any changes to employment, ownership, renting of property or membership to other organisations.

114.2 Transport Strategic Overview & Parking Policy

An invitation to respond to Cumbria County Councils Transport Strategic Overview and Parking Policy consultation was considered.

Resolved: Clerk to respond on behalf of the Council and include the following observations:-

- a) Core principles agreed in theory. However, reservations expressed as to how achievable these are in practice. Areas of concern highlighted as being the capacity of the existing road network and the ability to keep traffic moving and that the number of parking spaces at the highlighted hubs were considered low, given the likely demand.
- b) Outcomes that were agreed (but omitted) from the strategy were:-
 - Cycle networks – felt unclear and on minor streets or debateable walkways. Would have also liked to have seen inclusion of cycle links to CNDR route.
 - Park & Ride scheme – inclusion of;
 - Rural bus service – no reference made to possible links with existing/future rural bus service;
 - Airport – no reference to possible passenger links.
- c) It was felt that the document in total needed re-visited due to the new political and economic environment.

AM

SR 115/12/10 Village Matters

115.1 Tarraby Common Land – Removal of Pond

Correspondence from Mr May, Countryside Officer, Carlisle City Council was considered. Mr May advised that a new survey should be undertaken in the summer months, therefore suggests that no action on the filling of the pond be undertaken until next summer. Mr Mays advise was considered alongside safety concerns raised if the pond was left in its current condition, until after a survey was undertaken.

Agreed: Clerk to contact Carlisle City Council Solicitor for advise on the Councils duty of care and the Countryside & Wildlife Act.

AM

115.2 Brampton Economic Partnership

Due to time constraints, this item to be deferred to January meeting.

AM

115.3 Linstock Roundabout – insertion of bus stop

Cllr Mallinson advised that after conversing with Highways Officers, he does not have any powers to help in the siting of a bus stop, in this instance.

Agreed: Clerk to write to William Howard School to ask that a resolution is forthcoming.

AM

115.4 Houghton Village Green

Consideration was given to a resident request that the bench at the top of the green be removed in the winter months.

Resolved: bench not be removed due to cost and storage implications.

115.5 Hadrian's Gardens – Salt/Gritting arrangements

Consideration was given to if the Council has the power to provide a grit/salt bin in Hadrian's Gardens. Cllr Mallinson advised that he thought not, as the road is believed to be un-adopted.

Agreed: Clerk to instruct Highway Stewards to spread grit in the area.

AM

115.6 Crosby Playground

Clerk advised the Council that a community group in Crosby intended to submit a lottery grant application for £25,000 in early January. This was due to information received from a lottery facilitator, advising that funds were still available. The community group (as part of the application) need to have gained landowners permission to enable the project to progress. A financial contribution would also be appreciated.

Resolved: to grant landowner permission for the playground. Also, to allocate up to £5,000 in budget for play equipment.

SR116/12/10 Highway Matters

116.1 Crosby on Eden – Multi-Agency Approach to Speeding

Cllr requested that clarity needed to be obtained on how to tackle speeding within Crosby on Eden. Individual agencies being clear on their responsibilities to enable progression on this issue. Cllr Mallinson advised that if a petition of fifty signatures was presented to the local committee, then the County Council has an obligation to progress the issue on behalf of residents. Alternately, representation can be made through the Neighbourhood Forum.

Resolved: Cllr Fox to make a Parish Council representation on this issue at the Neighbourhood Forum to take place on the 13th January.

AM/MF

SR 117/12/10 Schedule of Correspondence, notices and publications

A schedule of correspondence, notices and publications received since the last meeting was received.

Cllr advised that he felt it important that a representative of the Council attended the Localism and Broadband conference to take place on the 15th January. Cllr Nicholson advised that he would be attending in his role as vice-chairman of the Carlisle Parish Council Association.

CN

SR 118/12/10 Councillor Matters

No Cllr matters raised.

SR 119/12/10 Date of Next Meeting The next meeting is scheduled for Wednesday 12th January 2010 at 7.30pm in Crosby Village Hall.

The meeting closed at 9.15 p.m.

[Handwritten signature]
C. MICHOLSON
CHAIRMAN

12/01/11

STANWIX RURAL PARISH COUNCIL

**Minutes of the Meeting of the Stanwix Rural Parish Council held on
Wednesday 12th January 2011 in Crosby on Eden Village Hall at 7:30 p.m.**

To be
Actioned
By:

SR 120/1/11 Apologies for absence

Apologies for absence were received from Cllr S Donn, T Scougal, J Watson & A Welsh.

SR 121/1/11 Present

The Chairman, Cllr C Nicholson, Cllrs S Alecock, R Batey, G Cawley, P Duncan, M Fox, R Gordon, A Lightfoot, Y Robertson, A Scorer & J Telford.

SR 122/1/11 In Attendance

City Cllrs J Bainbridge & M Bowman and four members of the public.

SR 123/1/11 Declarations of Interest

Cllr Batey declared a personal interest in planning application No. 10/1107 – Parkfoot, The Knells.

Cllr Gordon declared a personal interest in planning application No. 10/1111 & 1112 – Land adjacent to St John's Church, Low Crosby.

SR 124/1/11 Minutes of the meeting of the Parish Council held on 8th December 2010

The minutes of the meeting of the Parish Council held on the 8th December were approved, agreed and signed by the Chairman.

SR 125/1/11 Public Participation

Cllr J Harris, Chairman of Irthington Parish Council addressed the Council concerning planning application No. 10/1116 – Carlisle Lake District Airport. He reported that:-

- The deadline of 21st January 2011 was considered insufficient time to enable a response to be made, the application being considered complex and lengthy.
- He had requested that Rory Stewart, M.P. write to Carlisle City Council on Irthington Parish Councils behalf, to request an extension to the planning response deadline. Also advised that Rory Stewart was looking into the legalities on response deadlines.
- Irthington P.C. to hold a public meeting for parishioners on Sunday 16th January at Newtown Hall, to begin at 2:00 p.m.
- Requested that Stanwix Rural Parish Council support Irthington P.C. in their request for an extension on the deadline for a response to the Planning Dept.

A resident of Irthington also requested that Stanwix Rural Parish Council should maintain its presence on the Carlisle Airport Forum. The Chairman advised that he had not received any notification of a meeting or any consultation held in November 2010.

SR 126/1/11 Community Policing Report

PC A Wright & PCSO P Aiston sent their apologies and a crime report was circulated that included:-

- Theft of metal fence panels from premises at Crosby;
- Criminal damage to the telephone kiosk on Brampton Old Road;
- Theft of tyres, wheel brace and nuts from a Mini Cooper at Whiteclosegate garage;
- Large quantity of lead stolen from bay windows of a property at Rickerby. Value £1000;
- Theft of 2 artificial 8 foot fibre optic Christmas trees from Houghton Hall Garden centre. Worth £800 each;
- Person was bitten by a Jack Russell dog on Houghton Road;
- Reports from residents in the Tarraby area, of ongoing nuisance with littering and apparent drug use. A suspicious van was seen early morning with males on board with dogs. They had been witnessed in the fields next to the common land.

A Cllr advised that it was the second time that criminal damage had been witnessed at the telephone kiosk and that Houghton Village Hall notice board had also been burnt and damaged. A Cllr also reported that evidence had been found that badger bating has been taking place in the Rickerby area.

SR 127/1/11 Finance Matters

127.1 Resolved that the following payments be approved:-

A McCallum – Salary £917.90 & Re-imburements	£120.26	1038.16
Staples – Stationery & Telephone		42.72
Orchard Grounds – Grounds maintenance December		454.17
Dalston P.C. – Society of Council Clerks membership - 50% of cost		59.00
MTS – Crosby Hall – refit heater in disabled toilet		96.41
Houghton Village Hall – meeting hall hire		38.50
British Telecom – Phone bill Jan to April 2011		81.76
	Total	<u>£1,810.72</u>

127.2 To note the balances at the bank as at 31st December

Treasurer Account	£ 71,578.09
Money Manager Account	£ 1,200.14
Expenditure to 31/12/10	£ 49,031.20
Income to 31/12/10	£ 69,717.44

127.3 To note the receipt of a grant of £10,000 from Groundwork's towards Linstock footpath extension, £1,410 from Groundwork's towards Linstock playground (final payment) and £9.63 bank interest.

127.4 Quarterly Monitoring Report

A report on income and expenditure for the period October to December was received.

Resolved: report noted and approved.

127.5 Carlisle Parish Council's Association – Application for Grant Funding.

Resolved: To apply for grant towards additional play equipment for Tribune Drive.

SR 128/1/11 Planning Matters

128.1 Applications

10/0010 HDG Field boundaries north of Park Broom and east of Linstock – hedgerow removals are required to facilitate the installation of a new sewer network between Crosby-on-Eden and Park Broom, to Linstock and the existing network in Carlisle.

Resolved: to comment that the Council was happy to approve the application, subject to the hedges being replaced, once the sewer network had been installed.

10/1058 Crosshill Farmhouse, Blackford - general purpose agricultural building (retrospective application).

Resolved: that "no observations" be made.

10/1107 Parkfoot, The Knells, Houghton – internal alterations to provide first floor within roof space; installation of Velux rooflights and single storey extension to provide day room.

Resolved: to object to the application due to the presence of skylights in the north-west roof elevation. These skylights being considered as being detrimental to the privacy and amenity of residents in close proximity of the property and contravening the original decision notice 02/0541, item 13, that stated 'no additional windows, skylights or dormers shall be inserted on the northern, western and eastern elevations without the prior consent of the local planning authority'.



10/1111 & 1112 (LBC) Land adjacent to St John's Church, Low Crosby – changes to St John's churchyard wall, two vehicle turning heads to serve flood embankments and a revised landscape works – as additional/altered elements associated with the flood alleviation scheme approved in applications 10/0316 & 10/0317.

Resolved: The Council resolved to request that:-

- Existing stone is used in the reconstruction of the wall, in particular, on the front facing wall. This will ensure that the character and integrity of the Church is maintained. The Council would also like to state that it would object if it is found that new stone is to be used for the wall.
- The two trees within the Churchyard are retained, if at all possible.

10/1116 Carlisle Lake District Airport – erection of air freight distribution centre, gatehouse, canteen/welfare facilities, landscaping, new access, parking and other infrastructure works and re-surfacing of existing runway.

Resolved: Clerk to apply to Carlisle City Council Planning Dept. for an extension on the response deadline to the 21st March 2011. This being felt necessary due to the size and complexity of the application and the potential requirement to convene a public meeting.

Also Resolved: Clerk to convene an extraordinary meeting to be held on Wednesday 19th January specifically to consider the application and response required, if the extension to the original deadline of the 21st January is not granted.

AM

AM

Three members of the public left the meeting.

10/1153 Whiteclosegate Service Station, Brampton Old Road – out of hours security shutter to front door.

Resolved: that "no observations" be made.

Permissions

10/0551 The Knells Country House Ltd, The Knells – erection of 12 bedroom care home – approved 9 conditions.

10/0912 Hamilton, 13 The Nurseries, Linstock – first floor side extension over garage to provide 2No. en-suite bedrooms and 1No. boxroom – approved 3 conditions.

10/0947 6 The Nurseries, Linstock – first floor extension above existing double garage to provide en-suite bedroom together with balcony to rear – approved 3 conditions.

10/0967 Holme Croft, Linstock – erection of single storey rear extension to provide lounge, bedroom and shower room – approved 2 conditions.

10/1000 The Villa, Brunstock – first floor extension over garage to provide granny annexe – approved 5 conditions.

128.2 Strategic Housing Land Availability Assessment

Consideration was given to comment on the Strategic Housing Land Availability Assessment, a report having been circulated.

Resolved: Clerk to submit comments below:-

- a) *Site CA15 – 42-55 Landsdowne Close:* to support in principle the development of the site.
- b) *CA24 – Land at Windsor Way:* to oppose development of the site, the area already believed to be overdeveloped.
- c) *HO01 – Houghton:* to oppose development of the site. Development even of 30% of the site would be a significant enlargement of the overall footprint of Houghton; and would have an adverse impact upon the retained rural character of the village; would impose significantly greater demands upon the village's infrastructure services; and, notwithstanding the nearby presence of the M6, would be a significant intrusion into open

AM

countryside. Development of any part of the site would set a precedent for further development.

d) *HO02 – Land at Houghton Road*: to oppose development of the site.

e) *HO03 – Hadrian's Camp, Houghton*: to support, in principle, the strictly limited development of no more than 2 ha to the north of the site, the housing to be of low density and to include affordable housing.

f) *OC32 – North Rose Dene, Linstock*: to oppose full development of the site, but to consider upon individual merit applications for limited small scale developments to include affordable housing.

g) In respect of sites considered by the SHLAA to have no housing potential; to endorse that conclusion; and to request the removal of these sites from the SHLAA; and their removal from any current or future planning policy documents.

h) In respect of sites *CA30 and CA54 at Greymoor Hill (not in bur neighbouring the parish)*; to remain alert to development proposals and ensure that the Parish Council is fully engaged in any future consultation process.

SR 129/1/11 Administration & Governance

129.1 Cumbria County Council "Have Your Say" Public Consultation on Council Priorities and Budget Options

Consideration was given to if individual or a Parish Council response should be made.

Resolved: to make individual responses.

ALL

SR 130/1/11 Village Matters

130.1 Brampton Economic Partnership

Due to time constraints, this item to be deferred to February meeting.

AM

130.2 Tarraby Common Land – Removal of Pond

Correspondence from Mr M Lambert, Assistant Director (Governance), Carlisle City Council was considered. Mr Lambert advising that the Council (in his opinion) is unable to override the rights of a protected species. However, the Council has a duty of care under the Owners Liability Act to protect people from possible known dangers. He therefore would recommend that a risk assessment is undertaken and suggested that a sensible precaution would be to display warning notices in pictorial and written format.

A Cllr advised that he had inspected the pond and its depth was approximately 10 inches.

Resolved: Clerk to purchase warning notice.

AM

SR 131/1/11 Schedule of Correspondence, notices and publications

A schedule of correspondence, notices and publications received since the last meeting was received.

SR 132/1/10 Councillor Matters

Cllr Alecock advised that moles were still present on Linstock Village Green. Clerk reported that she had been advised that in the recent wintery conditions it is difficult to lay traps due to the ground being frozen and moles going deeper under the surface. Clerk to pursue.

AM

Cllr Cawley reported of problems experienced by cyclists with the 'kissing gate' at the entrance to Rickerby Park. Clerk to pursue, alongside improvements to exit of cycle track at the Beeches.

AM

Cllr Fox advised that the road and verges between High Crosby and Greengate Lonning (currently being used as a diversion route) were in poor condition and requested that this was brought to the Highway Dept's attention.

AM

Cllr Telford reported that United Utilities staff were not always locking the gate and replacing manhole covers at the sewer site on the common ground. Clerk to report to United Utilities.

AM

Cllr Lightfoot reported that members of the public had been witnessed taking salt/gravel supplies from bins, intended to be used on public highways. Also reported that work on the Houghton Hall to Houghton footpath appeared to have ceased. Clerk to pursue.

AM

Cllr Nicholson requested that the cancellation of rate relief for village halls be placed as an agenda item for February's meeting.

AM

SR 133/1/11 Date of Next Meeting The next meeting is scheduled for Wednesday 9th February 2011 at 7.30pm in Crosby Village Hall.

The meeting closed at 9:30 p.m.



Handwritten signature, possibly reading "C. Telford".

9/2/2011

STANWIX RURAL PARISH COUNCIL

Minutes of the Extraordinary Meeting of the Stanwix Rural Parish Council held on
Wednesday 19th January 2011 in Crosby on Eden Village Hall at 7:30 p.m.

SR 134/1/11 Apologies for absence

Apologies for absence were received from Cllr S Alecock & R Gordon.

SR 135/1/11 Present

The Chairman, Cllr C Nicholson, Cllrs R Batey, G Cawley, S Donn, P Duncan, M Fox,
A Lightfoot, Y Robertson, A Scorer & J Telford.

SR 136/1/11 In Attendance

County Cllr J Mallinson and five members of the public.

SR 137/1/11 Declarations of Interest

No declarations of interest received.

SR 138/1/11 Public Participation

Residents of the Parish addressed the Council concerning planning application No. 10/1116
– Carlisle Lake District Airport. Points raised included:-

- Concerns about the impact this development may have on the village of Crosby On Eden;
- Lack of consultation – residents feel that no-consultation has been undertaken, with those likely to be directly effected, by Carlisle City Council or Stobart Group;
- Cannot visualise how the development will improve Cumbria or rest of County;
- A689 was originally a category B road. No improvements were undertaken when the road was re-classified. Busy road in which residents have to turn into own properties. An accident occurred just before Christmas in these circumstances and also recorded three other similar accidents in last twelve months. Farm vehicles and tractors also cause problems.
- Airline – Questioned as to if Stobart Group had any airlines to operate the routes in the planning application?
- Resurfacing of runway – It was reported that re-surfacing would only increase the runways working life by 10-15 years. Questioned as to what would happen after this date? Also reported that the airport currently has no Civil Aviation License (CAL), as the runway is not up to standard required.
- Situation – considers that the development is unsuitable for the airport site, other more suitable sites being available in the surrounding area i.e. 14MU
- Air Traffic – 3,650 air traffic movements per year. This in essence, is 10 movements per day or 5 planes landing and 5 taking off each day.
- Vehicle movements – 276 HGV movements and 328 employee vehicle movements per day estimated.
- Current Lease – reported that current lease with Stobart Group expires in 2011. Queried as to who would run the airport, when this lease expires.
- Lobbying – it was explained to the residents that they are able to lobby the City Council in their own right, as individuals and request to speak at Development Control Meeting.

Public participation session ended at 8:05 p.m.

To be
Actioned
By:

SR 139/1/11 Planning Matters

139.1 Applications

10/1116 Carlisle Lake District Airport – erection of air freight distribution centre, gatehouse, canteen/welfare facilities, landscaping, new access, parking and other infrastructure works and re-surfacing of existing runway.

Cllrs gave their individual views and concerns over the application. Points raised included:-

Environmental Concerns

- damage to environment, increased carbon footprint and air quality due to increased traffic;
- carbon footprint is increased if the depot is situated at the airport rather than Kingstown - as 14 mile round trip to motorway;
- concern raised over how the site will be re-instated if Stobart Group pulled out. Would it just be turned into another industrial estate?;
- application includes that 4,000 tonnes of liquefied petroleum LPG gas will be stored at the depot – nvironmental concerns raised.

Traffic Concerns

- passenger access is now around the rear of the airport on minor roads, this commented as being of high potential for accidents;
- traffic volumes on A689 will be increased by 174 HGV vehicles per day;
- increased pressure on road junctions at Walby, Cross Hill, Laversdale, etc.
- when B689 converted to A689, no structural changes or improvements were made; rural road junctions feeding into A689 considered unsuitable and fatal accidents have occurred;
- if capacity is to be increased, major investment is required from Highway Authority.

Environmental Assessment

- commented that seemed to contain excessive amounts of 'flannel' and 'padding' and 'cutting and pasting' from last application;
- some statements/information contained in the application are considered debatable i.e. that the movement of Stobart Group to airport site will help the re-generation of Carlisle City Centre;
- no mention of noise, pollution, increased carbon emissions caused by creation of hard standing and vibration mentioned in environmental assessment.

Rail Depot

- Questioned how materials will travel from airport to rail depot.

Building

- Building of 36,000m² has the footprint the size of the Lanes shopping centre and is half the height of the Civic Centre. This will have obvious visual impact and is considered incongruous to the area.

Consultation

- Lack of consultation by Stobart Group and Carlisle City Council.

Economy

- Development reported as creating 121 full-time posts at air freight distribution centre and 36 new HGV driver positions;
- this is considered the last chance for the airport to thrive and be operational, this development is needed for it to remain operational;
- if Stobart Group moves out of the County it will cost the Cumbrian economy an estimated £50 million – can Carlisle afford to lose that?
- commercial interests of applicant are not material considerations of the planning application.

Air

- Freight flights are unlicensed and therefore not scrutinized by the Civil Aviation Authority;
- runway considered to need more than re-surfacing to be brought up to standards required;
- suggested that Coventry airport is unable to cope with amount of freight traffic to be distributed to the north of England, Carlisle would be new northern center;
- no air line has managed to run viable services from Carlisle airport – viability of passenger service is therefore thought to be questionable;
- building is considered of such scale, that suggested it will interfere with radar equipment, is this therefore not prejudicing the future of the airport?

Conclusion

- Felt that many issues need clarified, before the development is progressed;
- many questions remain unanswered and 'cut and paste' from last application is evidenced;
- Those Cllrs in favour of the development acknowledged residents concerns on traffic etc. but still support the development.

Discussion followed in order to determine whether the Council should:-

- a) vote to support, or object to, the application; or
- b) submit observations only.

The matter was resolved by vote.

Resolved: That a vote should be undertaken (5 in favour – including Chairman's casting vote, 4 against and 3 abstentions).

Members then voted to support or object to Appn No. 10/1116.

Resolved: To object to the application, as it currently stands (4 in favour, 3 against and 3 abstentions). Clerk to respond to Planning Dept by 21st January that the Parish Council objects to the application but due to the size and complexity of the application, detailed comments shall be submitted following the next Stanwix Rural Parish Council meeting to be held on the 9th February 2011.
Chairman and Clerk to draft comments for distribution with February agenda.

The meeting closed at 9:15 p.m.

AM/CN

STANWIX RURAL PARISH COUNCIL

**Minutes of the Meeting of the Stanwix Rural Parish Council held on
Wednesday 9th February 2011 in Crosby on Eden Village Hall at 7:30 p.m.**

SR 140/2/11 Apologies for absence

Apologies for absence were received from Cllr S Alecock, G Cawley, P Duncan, R Gordon, Y Robertson & A Welsh.

SR 141/2/11 Present

The Chairman, Cllr C Nicholson, R Batey, S Donn, M Fox, A Lightfoot, A Scorer, T Scougal & J Telford.

SR 142/2/11 In Attendance

City Cllrs J Bainbridge & M Bowman and three members of the public.

SR 143/2/11 Declarations of Interest

No declarations received.

SR 144/2/11 Minutes of the meeting of the Parish Council held on 12th & 19th January 2011.

The minutes of the meeting of the Parish Council held on the 12th & 19th January were approved, agreed and signed by the Chairman.

SR 145/2/11 Public Participation

Three residents of Brunstock reported on problems experienced on the footpath/bridleway from Brunstock to Houghton. Points raised included:-

- Footpath/bridleway is very dirty, the road being covered in grime and silt that is not removed or cleaned up. Farmer witnessed washing vehicles in the area, slurry being allowed to run down the road. Hydraulic fluid has also not been removed from the road. Lane generally untidy with farm gates, bags and debris being stored in the area. Access is being partially blocked by two trailers parked on the road (since November 2010) and piles of gravel/ hardcore banked at the side of the road. Hedge clippings also left at the side of the road or dumped over the motorway fencing.
- Andrew Nicholson, Footpaths Officer, Carlisle City Council advised that he is only responsible for the footpath area and that as long as a clearance of 1.5 meters is maintained, no enforcement action can be taken.
- Chris Snowden, Cambria Highways confirmed that the road is an unclassified public highway. Brampton Police have issued a warning that the trailers must be moved by Saturday 12th February, or they will be towed away.
- Farmer shows total disregard for neighbours, often working through the night. Residents have had to deal with stock straying into their gardens and damaging lawns and vegetation. Farmer promises to rectify any damage done, but this never materialises.
- Condition of stock and land is very poor, animals often appearing to be in need of veterinary help. Cllr Bainbridge advised that he would look into this matter on the resident's behalf.
- Footpath is subject to flooding. It is a frequently used footpath that residents use to get to Houghton and catch the bus. Requested that something should be done i.e. insertion of hardcore, to improve the condition of the path.
- Given the above the residents therefore requested that the Parish Council assists in getting the area cleared up.

To be
Actioned
By:

JB



SR 146/2/11 Community Policing Report

No Police attended or report received.

SR 147/2/11 Finance Matters

147.1 Resolved that the following payments be approved:-

A McCallum – Salary £918.10 & Re-imbursments	£78.27	996.37
Staples – Stationery & Stamps		12.30
HMRC – Tax & National Insurance Contributions		814.94
Orchard Grounds – Grounds maintenance January		454.17
Orchard Grounds Tree work in Parish (Min 92.3/10/09)		535.00
Parish Websites Ltd – Hosting and support for website – 1 year		100.00
Thermoheat - Houghton Village Hall – Install Gas heater (Min 57.7/8/10)		2020.00
	Total	<u>£4,932.78</u>

147.2 To note the balances at the bank as at 31st January 2011

Treasurer Account	£ 70,161.14
Money Manager Account	£ 935.22
Expenditure to 31/1/11	£ 52,040.29
Income to 31/12/10	£ 69,800.49

147.3 To note the receipt of a donation from Houghton Village Hall towards Cumbria in Bloom funds for £75.00 and way leaves payment for Houghton Village Green of £8.50.

147.4 Great North Air Ambulance

Consideration was given to the request for a donation.

Resolved: to donate £100, under Local Government Act 1972, s. 137.

AM

SR 148/2/11 Planning Matters

148.1 Applications

None received.

Permissions

10/1033 Houghton House, Houghton – conversion and extension of former Coach House to dwelling with new access, associated tree works and installation of new sewage treatment plant – approved 12 conditions.

10/1107 Parkfoot, The Knells – internal alterations to provide first floor within roof space; installation of velux roof lights and single storey extension to provide day room – approved.

10/1153 Whiteclosegate Service Station, Brampton Old Road – out of hours security shutter to front door - approved.

148.2 Carlisle Lake District Airport

Consideration was given to a response drafted by the Chairman, following the resolution to object to the application at the extraordinary meeting held on the 19th January.

Three members raised concerns regarding the draft response, these included:-

- The response included content that had not been discussed at the meeting and it was felt that the response did not accurately reflect that discussed at the meeting;
- it was felt that a lot of the information included was incorrect and that a lot of the incorporated statistical information was unnecessary;
- at 17 pages, was considered too lengthy;
- the language used was too emotive and personal opinion rather than a professional response.

Cllr Fox suggested that as the minutes of the meeting's held on the 12th & 19th January had been agreed and accepted, should the response not be based on these? The Chairman replied that given the size of the application that the response he had drafted was considered to be:-

- of necessary length and detail, given all the material issues raised by members and the public;
- contained information derived from application documents and sources;
- appropriate in its use of language and if it was not resolved to accept the response as is, then the Council would have to find another Chairman.

Clerk then suggested that a vote should be undertaken on if the draft response should be submitted.

Resolved: voted 5 in favour, 3 against, to submit the response as per circulated draft. Amendment to take place on item 10.3 to read that; 10/1116, should be referred for 'independent determination' [delete – Public Inquiry].

AM

SR 149/2/11 Clerks Report

SR 128.2/1/11 Strategic Housing Land Availability Assessment
Response submitted 17th January 2011.

SR 130.2/1/11 Tarraby Pond – Erection of Warning Sign
Sign erected.

SR 132/1/11 High Crosby/Greengate Lonning – condition of road verges & highway

Clerk reported to R Hayward, Highways Officer. Advised that Cumbria Highways are the maintaining authority for this road. Areas of highway 'within the contractors work zone' are covered by a Section 128 agreement – therefore the responsibility to reinstate is the contractors.

Cllr advised that conditions on the road had temporarily improved but that the Council should continue to press for the road to be re-instated. **Agreed:** Clerk to action

AM

SR 132/1/11 Linstock – Locking of sewage compound

Reported to United Utilities. Asked to be informed immediately if a similar situation ever happens again. Clerk advised that this matter had appeared to have been taken very seriously by United Utilities/Waiting's.

Cllr asked if any notification had been received as to timescales for the Crosby First Time Sewage scheme progress. **Agreed:** Clerk to contact Paul Hodgson, United Utilities as to likely timescales.

AM

SR 132/1/11 Houghton Hall Footpath

Informed that "the path excavation and edging is complete, with only the bark finish and security fencing to be put up before the public can make use of it. Due to the severe weather in December, works were delayed"

SR132/1/11 Rickerby Cycle Path

Site meeting to be held with David McGlade, Hadrian's Wall Heritage Trust (maintaining authority) on Wednesday 16th February at 2:00 pm to discuss improvements to access/exit to cycle path at The Beeches, Rickerby. All interested Cllrs invited to attend.

Carlisle City Council, Countryside Officer, Mr J May has advised that improvements are being made to the gate at the entrance to the park – following complaints by cyclists. They are getting rid of the existing kissing gate cradle (which is the main cause of the problem) and replacing it with a straight forward swing gate with a slam post.

Cllr Bainbridge & Bowman left at 8:30 p.m.



SR 150/2/11 Administration & Governance

150.1 Asset Register

Asset register for 2011 was circulated to Cllrs.

Resolved: to approve and accept the asset register.

150.2 Brampton & Beyond Community Trust

Consideration was given to a Parish Council member to become an advisor to the Board.

Resolved: Cllr Fox voted unanimously to be the P.C. member.

150.3 Locality Working – Neighbourhood Forums

Chairman advised that the current Neighbourhood Forum boundaries are being re-aligned, part of Stanwix Rural now being within the city boundary. This is being voted on by the County Council imminently. Advised that Mr David Sheard, Area Support Manager, Cumbria County Council was available to come and discuss the changes with the Council if required.

Agreed: To invite Mr Sheard to give a presentation on the changes to the March meeting.

AM

A Cllr requested that as the Forum's were changing, that the Council requests that a more accountable system of distributing funds is adopted.

Resolved: Clerk to write to Mr Sheard to this effect.

AM

SR 151/2/11 Village Matters

151.1 Brampton Economic Partnership

Cllr Fox gave an overview on the work of the BEP. It included that it was set-up in 2009, members including the private, public and voluntary sector & thirteen Parish Councils. The main purpose of partnership being to get co-ordinated action between members and groups. An Economic Action Plan has been put together to address identified issues and the BEP have joined the Association of Market Towns, as well as employed a 'shop doctor' to advise Brampton shops.

Cllr Scorer advised that in his role of Highway Steward he was aware of problems in achieving a 'joined-up' service as regards maintenance and street cleaning within Brampton. County, City & Parish Councils being responsible for different areas within Brampton, as well as AMEY. He advised that discussions were now ongoing on this issue.

151.2 Village Hall Rate Relief

Chairman advised that Carlisle City Council were withdrawing the 20% rate relief discount that had been made available to community buildings and village halls. In future, they would only be entitled to 80% relief, although they will be able to apply for top-up relief. This could cost organisations such as the Eden Valley Hospice up to £2,000 per year.

Cllr Fox requested that the Carlisle Parish Council Association progress this matter.

CN

151.3 Linstock Village Green

To consider the removal of a tree from the second green as per resident request.

Resolved: to get alternate quotes.

AM

SR152/2/11 Highway Matters

152.1 School Bus, Linstock

A letter from William Howard School concerning the bus stop for children travelling from Linstock to William Howard School was circulated to all members.

Resolved: to determine if the bus can pull into the area outside Telford's workshop on the roundabout – if the bollards were removed.

AM



SR 153/2/11 Schedule of Correspondence, notices and publications

A schedule of correspondence, notices and publications received since the last meeting was received.

SR 154/2/10 Councillor Matters

Cllr Scorer advised that in his role of Highway Steward he had been asked to look at the Brunstock area, brought to the Councils attention under the public participation item.

Agreed: Clerk to write to Mr C Snowden, Cumbria County Council and Mr A Nicholson, Carlisle City Council to ask that action is taken promptly, Clerk to try and obtain a response before the next meeting.

AM

Cllr Fox advised that much of the stone included in the re-built wall at the Church was new, not re-claimed, contrary to the planning application conditions. Clerk to contact the Planning Enforcement Officer.

AM

Cllr Batey advised that the footpath at Smithy Croft was very dark in the middle and would benefit from an extra light. Clerk to pursue.

AM

SR 155/2/11 Date of Next Meeting The next meeting is scheduled for Wednesday 9th March 2011 at 7.30pm in Crosby Village Hall.

The meeting closed at 9:15 p.m.



A handwritten signature in black ink, appearing to be 'E. H. ...', written over a large, loopy scribble.

9/ March / 2011

STANWIX RURAL PARISH COUNCIL

Minutes of the Meeting of the Stanwix Rural Parish Council held on
Wednesday 9TH March 2011 in Crosby on Eden Village Hall at 7:30 p.m.

SR 156/3/11 Apologies for absence

Apologies for absence were received from Cllr S Alecock.

A letter of resignation was received from Cllr J Watson.

Resolved: Clerk to write to Cllr Watson in recognition of his efforts on behalf of parishioners, over the years.

SR 157/3/11 Present

The Chairman, Cllr C Nicholson, R Batey, G Cawley, S Don, P Duncan, M Fox, R Gordon, A Lightfoot, Y Robertson, T Scougal & J Telford.

SR 158/3/11 In Attendance

County Councillor J Mallinson, City Cllrs J Bainbridge & M Bowman.

SR 159/3/11 Declarations of Interest

Cllr Fox recorded a personal interest in item 5.1 – payment to Crosby on Eden village hall and item 6.1 planning application No. 11/0106, 5 The Garth.

Cllr Gordon recorded a personal interest in item 5.3 – Crosby School P.T.A grant.

Cllr Nicholson recorded a personal interest in item 6.1 planning application No. 11/0145, New House Poplars Farm, The Green, Houghton.

SR 160/3/11 Minutes of the meeting of the Parish Council held on 9th February 2011.

The minutes of the meeting of the Parish Council held on the 9th February were approved, subject to the following amendment:-

Minute No. 148.2, to delete '*if it was not resolved to accept the response as is then the Council would have to find another Chairman*' and replace with '*if the Council was not prepared to accept the best that could be done then it would have to find another Chair*'.

Cllr Bainbridge entered at 7:40 p.m.

SR 161/3/11 Public Participation

Mr David Sheard, Area Support Manager, Cumbria County Council gave a presentation on Locality Working and possible changes to the Neighbourhood Forums. He advised that:-

- No changes are currently proposed. A Task and Finish group, consisting of County & City Cllrs and Officers, has been looking at what is working and what is not with the current areas and system of grant funding allocation. The group having been established to develop locality working approximately 2-3 months ago.
- Review commissioned following a report being made to the Local Committee in September 2010 on Locality Working; a request from Irthington Parish Council to change areas; and as a result of the two Carlisle pilot areas - Harraby and Longtown. Also to be considered are the future large housing developments in Garlands and Morton and where they will fit in to the current scheme.
- Thought that it will be a better way of representing rural communities.
- A review of the geographic working of current areas is to be undertaken. This review to examine the geographic workings of neighbourhoods, consider groupings of 'natural' neighbourhoods, determining where community hubs exist, the impact the CNDR may have on communities, Policing boundaries and other partner organizations working areas, electoral divisions, railway line boundaries and existing ward boundaries.
- Also been suggested that 'issue' based forums may be more appropriate i.e. wind

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farms.

- Example shown indicated that Carlisle will be split into three areas. Area 1 being Longtown, Area 2 being Brampton and Area 3 being Wetheral & Dalston. SRPC to be within the Longtown area.
- Neighbourhood Forum budget is to be cut by 30%, in future and staff by 20%. Grant funding allocation process currently being examined. Grant funding may be project based in future and allocated by County Cllrs and Officers. Trying to reduce the level of beurocracy involved, with grant funding applications and be more immediately responsive to requests. A Cllr commented that the current system of allocating funding had no criteria's and would not stand up to scrutiny and therefore welcomed any changes.
- Considers that the introduction of the Locality Bill will not change anything that is currently being discussed. Mr Sheard advised that this was just the start of the consultation process, no deadlines having been set and he would very much like to hear suggestions on what the Parish Council would like to see changed.

Mr Sheard left at 8:35 p.m.

SR 162/3/11 Community Policing Report

Apologies received from PC A Wright and PCSO P Aiston. In their absence Clerk read a report that included:-

- Crosby Golf Course – break in, theft of batteries and diesel;
- Houghton Hall Garden Centre – theft of fibre optic tree;
- Crosby Lodge – interference and damage to vehicle as a result of attempted theft.

SR 163/3/11 Finance Matters

163.1 Resolved that the following payments be approved:-

A McCallum – Salary £918.10 & Re-imburements £136.46	1054.56
Staples – Stationery & Stamps	36.43
Crosby on Eden village hall – hall rental 2009-11	312.00
Orchard Grounds – Grounds maintenance February	454.17
C Nicholson – Broadband reimbursement Oct to March 2011	45.00
G Cawley – Broadband reimbursement Oct to March 2011	62.22
Great North Air Ambulance – Donation under Section 137	100.00
HMRC – Tax & National Insurance Contributions	543.36
Cumbria County Council – Houghton Bollards (Min No. 166.5/3/10)	3129.60
Houghton P.C.C. – Timber fence at St John's (Min. No. 183.6/4/1)	702.00
Total	<u>£5737.34</u>

163.2 To note the balances at the bank as at 28th February 2011

Treasurer Account	£ 69,137.86
Money Manager Account	£ 904.94
Expenditure to 28/2/11	£ 55,774.70
Income to 31/12/10	£ 73,777.21

163.3 To note the receipt of £450 from the Neighbourhood Forum towards Houghton in Bloom entry 2011, VAT refund for the period October to January 2011 of £2,526.72 and Neighbourhood Forum grant of £1,000 towards play equipment for Tribune Drive.

163.4 Parish Council Grants 2010/11 – Crosby on Eden School P.C.C.

Resolved: payment of P.C. grant for £2,000 towards the school garden was agreed.

AM

163.5 Cumbria in Bloom Entry 2011

Resolved: entry fee of £100 for 2011 was agreed.

AM

163.6 Fidelity Guarantee Insurance Level 2011

Clerk reported that it was advisable to increase insurance levels to £100,000 at a cost of approximately £35.00.

Resolved: to increase levels to £100,000.

AM

163.7 Clerks Pension

It was suggested that a working group should be convened to move forward with Clerks pension provision.

Resolved: Working group to be convened, Cllrs Nicholson, Gordon, Scougal and Duncan to arrange date.

**CN/RG/
TS/PD**

163.8 Lottery Grant Application – Crosby on Eden

Clerk reported that unfortunately the lottery grant application submitted had been unsuccessful. However, other avenues for funding would be explored.

Cllr R Gordon left at 8:45 p.m.

SR 164/3/11 Planning Matters

164.1 Applications

11/0098 & 99 Houghton House, Houghton – demolition of existing dog kennels and storage sheds and erection of replacement dog kennels, car port and secure storage facilities (revised application).

Resolved: that 'no observations' be made.

11/0106 5 The Garth, Crosby On Eden – erection of single storey rear extension to provide sunroom together with porch to front elevation.

Resolved: that 'no observations' be made.

11/0145 New House Poplars Farm, The Green, Houghton – erection of double garage together with storage associated with existing business (revised application).

Resolved: that 'no observations' be made.

Permissions

None received.

164.2 Planning Carlisle's Future Key Issues Consultation

Consideration was given to making a response to the first stage of developing the planning Core Strategy for Carlisle. The Council considering its views on the issues that it believed the strategy should be addressing, raised other issues that it believes have been omitted and also to list what Cllrs liked about Carlisle.

Comments by Cllrs included:-

- It was felt the document made blanket assumptions and was not strongly researched i.e. it was reported that Carlisle education levels are poor, what this should have said is that there is a tremendous disparity in performance levels.
- High levels of CO₂ noted – this was thought to be City Centre focused, not the Carlisle area in total.
- Talking Tarn – not referenced in document.

Resolved: to comment:-

- that the document is considered to be, in general, not very well researched;
- the focus of the document is considered very urban centric, rural areas being barely covered;
- seemingly over-reliance on tourism as the main industry for the area;
- that it would have been useful to have comparative crime and safety figures of other nationally comparable areas available for reference;
- Councillors considered it a positive that we live in a sparsely populated area.

AM

164.3 Carlisle Airport

Chairman advised that Application No. 10/1116 was now a departure from the development plan, the description of the proposal having been amended. Also advised that having re-visited transport statistics on the Parish Council response to the application, it had been found that some omissions and mistakes had been found.

Resolved: Chairman to amend application response and Clerk to forward to planning officer.

CN/AM

SR 165/3/11 Clerks Report

SR 149/2/11 Crosby on Eden – First Time Rural Sewage Scheme

Meeting to take place on Thursday 17th March, 11:00 am at Crosby Hall. Paul Hodgson, Project Manager & Nick Jones, Design Manager from United Utilities to attend. Also, Dave Hawley, Construction Manager, Balfour Beatty to attend. Any Cllrs interested in seeing the proposed plans being invited to attend.

SR 149/2/11 Rickerby Cycle Path

Unfortunately due to illness, Mr McGlade cancelled the meeting arranged for the 16th February. Mr McGlade has promised to re-arrange another date, when back at work. Clerk to arrange future meeting date.

AM

SR 152.1/2/11 School Bus, Linstock

Consideration as to the removal of the bollards is being considered by the correspondent – Clerk will report when views known.

SR 154/2/11 Crosby Church Wall

A response from Angus Hutchinson, Planning Officer was considered that stated that material from the existing wall could not be salvaged, in this instance. A similar local stone has being sourced from a quarry near Annan by the Environment Agency. Cllr Fox voiced his opinion that he was unhappy with this contravention to the planning application requirements.

SR 166/3/11 Administration & Governance

166.1 Review of Internal Audit Arrangements 2011/12

Consideration was given to the Councils internal audit arrangements for the financial year 2011/12. A report having been circulated to members of the Council and having been advised that the Finance Group had undertaken a review of documentation in October 2010. **Resolved:** that the internal audit checklist is considered effective and to be used by the internal auditor for the financial year 2011/12.

AM

Also, **Resolved:** to re-appoint Mrs J Airey as internal auditor to the Council for the financial year 2011/12, being considered sufficiently independent and competent to be able to carry out the audit - Chairman authorised to sign the statement of effectiveness to this effect.

AM

166.2 Parish Council Election 5th May 2011

Clerk had distributed paperwork advising that the term of office of current Cllrs expires on the 5th May. All Cllrs are required to go through the nomination process, if they wish to stand again. The last day for receipt of nominations to the Returning Officer, Carlisle City Council being noon on the 4th April 2011. Clerk advised that she had a copy of the electoral roll if Cllrs required electoral roll numbers.

166.3 Community/Parish Plan

It was discussed how the existing Parish Plan needed re-visited and an action plan for its re-establishment put in place by Autumn 2011. Action plan to include who to do it and how the electorate is to be consulted. Noted that a new Council is likely to be in place in May and that new members may wish to be involved.

Resolved: to convene working group, this item to be an agenda item at May meeting.

AM

166.4 Locality Working – Neighbourhood Forums

The presentation of Mr David Sheard was considered, Cllrs being asked to consider what they would like to suggest to the Task and Finish Group for consideration.

Agreed: Cllrs to bring suggestions to the April meeting, this to be included as an agenda item.

AM

SR 167/3/11 Village Matters

167.1 Condition of Brunstock Footpath/Bridleway

Responses from Mr A Nicholson, Carlisle City Council and Mr J Page, Engineer, Cumbria County Council were considered alongside further correspondence from residents of Brunstock. The Council was also advised on problems being experienced in Houghton on with the condition and access of a footpath and Cllr Bainbridge advised on progress regarding the condition of animals.

Agreed: Unfortunately, it was felt that at this current time, the Council had done all within its power on this issue, as regards pressing County and City Council Officers for action. However would still try and pursue this issue on resident's behalf.

AM

Cllr Robertson left at 9:25 p.m.

167.2 Smithy Croft – Additional Street Light

Consideration was given to the erection of an additional street light at Smithy Croft, Houghton. City Cllr M Bowman advised on progress on the provision of an additional light in another area of Smithy Croft and advised that costs provided by United Utilities are in the region of £1,700 to £1,800. Advised that funding can be obtained through the Crime Reduction Partnership. An update was also given concerning an over-hanging tree in the area and City Council actions.

Agreed: due to confusion over the exact positioning of the additional light required, Clerk and Cllr Batey to hold site meeting to determine exact position.

AM

SR 168/3/11 Schedule of Correspondence, notices and publications

A schedule of correspondence, notices and publications received since the last meeting was received.

SR 169/3/10 Councillor Matters

Cllr Donn advised that the road from Houghton House to Crosshill was in very poor condition, many potholes being evidenced. Clerk to pursue this item with Richard Hayward, County Highways Engineer.

AM

Cllr Telford reported dog fouling on the playground area at Linstock. Clerk to display poster and advise Clean Neighbourhood Officer to patrol the area.

AM

Cllr Lightfoot advised on correspondence received from two residents of Houghton concerning the damage to the village green, by parked vehicles. Clerk to investigate possible actions, this item to be included as an agenda item at the April meeting.

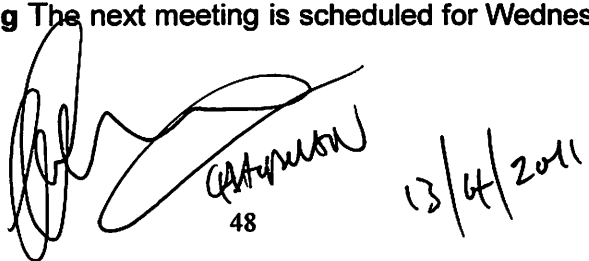
AM

Cllr Nicholson advised on problems with trespassers on Hadrian's Camp, access being gained in an area at Tribune Drive. Suggested that the Parish Council could work alongside landowner to secure this area. Chairman to meet with landowner for site meeting and item to be included as an agenda item for March meeting.

CN/AM

SR 170/3/11 Date of Next Meeting The next meeting is scheduled for Wednesday 13th April 2011 at 7.30pm in Crosby Village Hall.

The meeting closed at 9:30 p.m.

Handwritten signatures and the date 13/4/2011.

STANWIX RURAL PARISH COUNCIL

Minutes of the Meeting of the Stanwix Rural Parish Council held on
Wednesday 13TH April 2011 in Crosby on Eden Village Hall at 7:30 p.m.

SR 171/4/11 Apologies for absence

No apologies received.

SR 172/4/11 Present

The Chairman, Cllr C Nicholson, S Alecock, R Batey, G Cawley, S Don, P Duncan, M Fox, R Gordon, A Lightfoot, Y Robertson, T Scougal & J Telford.

SR 173/4/11 In Attendance

County Councillor J Mallinson and one member of the public.

SR 174/4/11 Declarations of Interest

Cllr Gordon & Alecock recorded a personal & prejudicial interest in item 5.6 – Crosby School P.T.A grant.

Cllr Nicholson recorded a personal interest in item 6.1 planning application No. 11/0145 & 11/0205.

Cllr Telford recorded a personal interest in item 5.6 – Linstock WI Hall grant application.

Cllr Lightfoot recorded a personal interest in item 5.6 – Houghton Village Hall grant application.

SR 175/4/11 Minutes of the meeting of the Parish Council held on 9th March 2011.

The minutes of the meeting of the Parish Council held on the 9th March were Approved and signed.

SR 176/4/11 Public Participation

A resident of Jackson Road, Houghton attended the meeting and advised that United Utilities despite promising to do so, had not, as yet, adopted the drains in Jackson Road. This was despite writing to residents advising that this would be done in 2010. Clerk recommended that the gentleman should contact Helen Renyard at Carlisle City Council in the first instance, to determine the current situation. It was also suggested that he contact Mr Mike Taylor, United Utilities.

SR 177/4/11 Community Policing Report

Apologies received from PC A Wright and PCSO P Aiston. In their absence Clerk read a report that included:-

- Criminal damage to a conservatory on Antonine Way by a crossbow bolt. Enquiries ongoing.
- Theft of a red Limousine calf from a field at Crosby Moor.
- Number of lambs killed in a field at The Knells by a dog. Enquiries ongoing to trace the dog responsible.

SR 178/4/11 Finance Matters

178.1 Resolved that the following payments be approved:-

A McCallum – Salary £918.10 & Re-imbursments £131.50	1049.60
Staples – Stationery & Stamps	11.34
Orchard Grounds – Grounds maintenance March	454.17
HMRC – Tax & National Insurance Contributions March 2011	271.58
J Airey – Internal Auditor fees Oct to March 2011	140.80
British Telecom - Phone bill April to July 2011	78.11
Sandysike Builders on behalf of Houghton in Bloom – building materials	293.06
Total	<u>£2,298.66</u>



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178.2 To note the balances at the bank as at 31st March 2011

Treasurer Account	£ 62,146.55
Money Manager Account	£ 965.60
Expenditure to 31/3/11	£ 64,314.04
Income to 31/3/11	£ 75,285.90

178.3 To note the receipt of £8.69 interest payment, Neighbourhood Forum grant for £500 towards Crosby playground and Carlisle City Council CPCA grant of £1,000 towards the Houghton bollards.

178.4 Quarterly Monitoring Report

A report on income and expenditure for the period January to March 2011 was received.

Resolved: report noted and approved.

178.5 Accounts to the year ended 31st March 2011 were received.

Resolved: to approve the accounts for 2010/11.

178.6 Internal Auditor's Report for the financial year 2010/11.

Clerk reported that the accounts had been audited and the Annual Return for the year 2011 had been signed by the Internal Auditor. Also advised that SRPC is required to complete an intermediate audit questionnaire – as part of a 5% random sample.

178.7 Parish Council Grants 2011/12

Applications for grants from parish organisations were considered.

Resolved: to award the following grants:-

- Houghton Echo – printing charges - £500 (Sect 142);
- Houghton Village Hall – repairs to kitchen ceiling - £90 from reserves held by Council (Sect 133);
- Houghton in Bloom – purchase of flowers for displays - £350 (Sect 164)
- Linstock WI Hall – insulation for toilets and south gable - £75 from reserves held by Council (Sect 133);
- Crosby on Eden School P.T.A. – repainting of yard games area - £500 (Section 19).

Cllr Gordon & Alecock left the room at 8:05 while consideration of the grant for Crosby School P.T.A. was made.

178.8 Cumbria Association of Local Councils Annual Subscription 2011/12

Membership for the year 2011/12 was considered.

Resolved: Subscription of £306.50 approved.

SR 179/4/11 Planning Matters

179.1 Applications

11/0145 New House Poplars Farm, The Green, Houghton – erection of double garage together with storage associated with existing business (revised application).
Resolved: that 'no observations' be made.

11/0205 Meadow Cottage, Tarraby – insertion of bathroom window to south elevation (Retrospective).

Resolved: that 'no observations' be made.

11/0227 & 228 Brunstock Cottage, Brunstock (LBC) – demolition of existing playroom and conservatory and erection of two storey side extension to provide playroom and orangery on ground floor with 1No. en-suite bedroom above; first floor

 51

extension above utility room to provide 1No. bedroom.
Resolved: that 'no observations' be made.

Permissions

11/0098 & 99 Houghton House, Houghton – demolition of existing dog kennels and storage sheds and erection of replacement dog kennels, car port and secure storage facilities (Revised Application).

SR 180/4/11 Clerks Report

SR 169/3/10 Condition of road from Houghton House to Cross Hill

Remedial work undertaken. However, this was reported by a Cllr as being unsatisfactory and sub-standard with drains left blocked, leading to water running down the road surface. Cllr Mallinson advised that he would advise Richard Hayward, Highways Engineer of this and report back to the Council.

JM

SR163.7/4/11 Clerks Pension - Working Group

Chairman advised that a meeting had taken place between members to investigate pension options. The Local Government Scheme had been investigated, but contributions of between 17-20% required being thought too high. Stakeholder scheme with contributions of no more than 3% considered more suitable and a meeting with an independent financial advisor was to be held for further guidance.

SR164.3/4/11 Carlisle Airport

Amended application response submitted 28th March.

SR167/4/11 Smithy Croft – Additional Street Light

Norman Tolson, Highways Operations Manager advises that there is scope to install a column in the area between No.9 & 12 Smithy Croft. However, he reported that when lighting was initially installed, residents of the road objected to the placement of some lights and hence, not all planned columns were put in. It will therefore be advisable that a consultation is undertaken with residents. He is also going to investigate his budget options, following the end of this financial year and has asked that we give him a little time to do this.

SR169/3/10 Dog Fouling – Linstock Village Green

Clean Neighbourhood Officer advised to patrol the area and a poster displayed. Cllr Fox also advised that Crosby has also been experiencing dog fouling and asked that the Clerk obtain some stickers for positioning around the village.

AM

SR 181/4/11 Administration & Governance

181.1 Locality Working and Neighbourhood Forums

Consideration was given to the proposed changes to the Forums and the submission of comments. However, Cllr Mallinson advised that due to the strength of feeling's experienced at the possible changes to the Forums, the whole subject may be re-visited and further consultation undertaken. Cllr Mallinson acknowledged that perhaps the drivers that had led to the proposed changes had not been adequately explained. These included that Mr Sheard's time would now be split between Carlisle and Eden City Councils, a 20% reduction in capacity was required and that the level of grants distributed could not be sustained at the current level of £160,000/year – the figure likely to be reduced to £100,000. It was also recognized that the Forums had to find a 'slicker' way of working and that they were only reaching less than 1% of the local population.

Cllr Fox commented that the proposed changes must take into account locality working, be more accountable for grant funds distributed and encourage communities to work together. Cllr Mallinson requested that the Clerk e-mail him with these comments.

Agreed: to await revised proposals before submitting comments.

AM

181.2 Crosby On Eden First Time Rural Sewage Scheme

The minutes of the meeting held on the 17th March with United Utilities (UU) were circulated. It was also reported that UU had now obtained permission to drill underneath the motorway for the pipeline. Also reported that the present pumping station at Blue Wicket was to be decommissioned and made safe, but not demolished. Noted that pressure would need to be maintained on UU to provide updates and further information on timescales for the completion of the project.

181.3 Rickerby Cycle Path

Clerk reported on a meeting held with Mr D McGlade, Hadrians Wall Heritage Trust, concerning the cycle path at The Beeches. Main concern being visibility concerns at the entry/exit to the path. A suggested remedy being a reduction in hedge height and the erection of two warning signs. Mr McGlade to hold a meeting with the landowner (thought to be Mr Wannop) and report back to Clerk.

It was also raised that part of the riverbank at Park Broom had eroded into the flood bank and the footpath therefore needed re-routed and warning notices erected.

Agreed: Clerk to progress both issues with Mr McGlade.

AM

181.4 'Bringing Money into Your Ward' Training

Clerk advised on a training course attended. Main points reported being that project funding is going to be much harder to obtain, due to the current financial climate. Future projects needing to be much more innovative and demonstrate a social return for the investment.

181.5 Society of Local Council Clerks Annual Conference – Kendal

Resolved: Clerk to attend at a cost of £40 conference fee & maximum of £30 travel costs.

AM

Cllr Mallinson & Gordon left at 8:50 p.m.

181.6 Review of Insurance 2011/12

Current levels of cover were examined and an assessment of risks undertaken. Clerk also reported that an alternative quote was awaited from another provider.

Resolved: Current levels of cover determined as being sufficient. Clerk to accept alternate quote if financial benefit of £50+ to move providers.

AM

SR 182/4/11 Village Matters

182.1 Houghton Village Green – Parking of Vehicles

Clerk reported on suggestions given by Mr K Crawley, Highways Engineer to deter vehicle parking on the village green. The insertion of boulders, low level fencing and the strategic positioning of planters were considered alongside legal and insurance implications.

Agreed: Clerk to investigate the insertion of planters in the area, Mr B Hill to be approached for advice.

AM

182.2 Hadrian's Camp – Security of Boundary Fence

Chairman reported that a meeting had not, as yet taken place with Mr Milburn.

182.3 Mole Damage – Linstock Village Green

Clerk reported on the theft of mole traps from the village green and contractor's reluctance to return. Also advised on estimate received to rectify damage caused by moles and enable grass cutting to take place.

Resolved: Costs of £50 to remove mole hills and rectify green approved.

AM

SR 183/4/11 Schedule of Correspondence, notices and publications

A schedule of correspondence, notices and publications received since the last meeting was received.

SR 184/4/11 Councillor Matters

Cllr Scougal advised that fly tipping at Linstock roundabout was still a problem and suggested that a sign be erected, if it was highways land. Clerk to investigate.
Also requested that inclusion of a highway footpath along the A689 from Crosby Moor to Crosby be included in the future Parish Plan. Clerk to note.

AM

AM

Cllr Batey requested that a donation should be considered to the British Heart Foundation in memory of Eddie Stobart. Clerk to place as an agenda item for May meeting.

AM

Clerk advised on a request by a Houghton resident that a bin is placed beside the bench at the top of Houghton village green. Clerk to get estimate and determine if Carlisle City Council will collect refuse.

AM

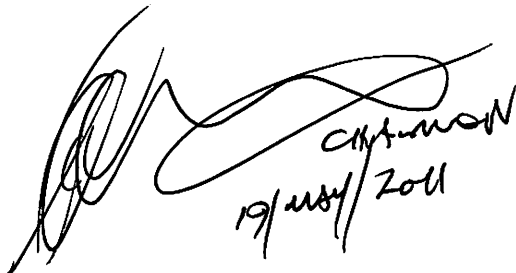
Cllr Fox advised that the re-instatement of the road between Crosby and Greengate Lonning had not yet taken place. Clerk to pursue.
Also advised that the flood defence work being undertaken by the Environment Agency would be completed in 2-3 weeks and that a letter acknowledging their high standard of work should be sent. Clerk to send.

AM

AM

SR 186/4/11 Date of Next Meeting The next meeting is the **Annual General Meeting** and is scheduled for Wednesday 11th May 2011 at 7.30pm in Crosby Village Hall.

The meeting closed at 9:25 p.m.



C. Fox
19/05/2011